



## Academic Recovery Program Petition

**Only first-time freshman students on academic suspension for the first time at the end of the spring semester are eligible for the University College Academic Recovery Program.** This program offers an alternative to the reinstatement appeals process that allows a student to gain eligibility for continued enrollment in the fall semester. Authorization to enroll in the fall semester does not imply that a student is eligible for financial aid. Students should contact the Financial Aid Office regarding financial aid eligibility status.

To participate in the University College Academic Recovery Program, you must submit the petition and a written statement and have an intake meeting with a staff member in University College Advising (UCA). You will meet with UCA staff to create a personalized plan for success that includes regular scheduled meetings with your University College Academic Advisor as well as an Academic Success Coach in the LASSO Center, or other university support staff as mutually agreed upon. While in the recovery program, you will be assigned to University College as an Undeclared major. You can return to your previous major or declare a different major after meeting the on-campus transfer requirements. You must enroll in a minimum of 6 credit hours at OSU-Stillwater that apply toward an OSU degree and earn at least a 2.0 semester GPA or raise your overall GPA to the minimum required standard. If you do not meet the minimum requirements, your record will reflect "Academic Suspension" at the conclusion of the fall semester, and you will not be eligible to appeal for reinstatement for the spring semester.

If you do not make a minimum 2.0 semester GPA, you will not be able to attend OSU until you have demonstrated, by attending another institution, the ability to succeed academically by raising your GPA to the retention standards and applying for readmission.

Petitions will be open beginning June 1 and accepted on a continued basis. Students must schedule an intake meeting with University College Advising no later than Friday, August 11, 2023. If approved for the Academic Recovery Program, initial enrollment must be before the first day of the fall semester.

**Student Name (First & Last):** \_\_\_\_\_ **Banner ID:** \_\_\_\_\_

**Previous Major:** \_\_\_\_\_ **Desired Major:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address the following questions on a separate sheet and include your name and Banner ID number at the top. The attached sheet must be typewritten.

1. What do you believe were the reasons for your unsatisfactory academic performance and suspension from OSU?
2. Please explain how your personal and academic circumstances have impacted your ability for success at OSU. In particular, note any experience that might help you succeed academically if given another opportunity to attend OSU.
3. If accepted in the Academic Recovery Program, what will your plan of action be for overcoming the problems that led to your poor academic performance or suspension? Note any additional steps you plan to take to enhance your chances for academic success.
4. If you indicated above that you wish to change your college/major from your last enrollment, please explain the reasons behind your decision.

**Course Criteria for Academic Recovery Program:**

1. Must be OSU courses taught at OSU-Stillwater.
2. Must be core academic courses with either a general education designation or meet other specified requirements for student's desired degree program; degree program electives are allowed with the approval of advisor and Director of Student Academic Services.
3. Must be regularly graded (not Pass/Fail) courses.
4. A course repeat, according to repeat policy guidelines, is allowed with the advisor's approval.
5. In addition to the above criteria, courses that are not permitted for the Academic Recovery Program are:
  - a. Courses taken at other institutions.
  - b. Transfer courses.
  - c. Off-campus outreach or courses offered by OSU Individual Study.
  - d. Courses related to minors, double majors, and teacher certification endorsements that are not specified requirements for the student's degree program.
  - e. Activity, performance, and remedial courses (except required music performance courses for music majors).
  - f. Pass/No Pass or Pass/Fail courses.

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Student Signature

Date

**Return this signed petition with your responses to the questions on page one to 214 Student Union or email to [UCA@okstate.edu](mailto:UCA@okstate.edu). After receipt of your petition, UCA will contact you to schedule your intake meeting to review your petition and create your individualized plan. All plans must be approved by your University College Academic Advisor as well as the Director of UCA before course enrollment will be allowed.**

*Section below will be completed after your initial meeting with UCA.*

**University College Advisor Recommendation:**

☐ Approve Petition

☐ Deny Petition

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Signature of University College Academic Advisor

Date

**Director of University College Advising:**

☐ Approve Petition

☐ Deny Petition

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Signature of Director of University College Advising

Date