

2021 NEW FACULTY ORIENTATION
August 9th, 10th, and 11th

New Faculty Orientation will be held **Monday, August 9th, Tuesday, August 10th, and Wednesday, August 11th, 2021**. New Faculty Orientation is for newly hired *tenure track faculty* and *full-time, non-tenure track faculty* including research, clinical, teaching, professional practice, extension, adjunct, and visiting faculty.

The purpose of the program is to acquaint new faculty members with Oklahoma State University. Topics will include academic policies, research/scholarship expectations, faculty resources, and a brief new employee orientation. An agenda is attached to this message and a detailed agenda will be provided at the event.

Please complete the RSVP form (link below) so that all new faculty members may be provided detailed information about the orientation:

<https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fokstate.forms-db.com%2Fview.php%3Fid%3D761013&data=04%7C01%7Cdiane.jones%40okstate.edu%7C00446af5360449ae2b4008d91a0fea53%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637569477925028596%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCi6Mn0%3D%7C1000&sdata=HuKiVrSUzzIXFzBQgQWbNfkw7KKhf6ma4KkSiB7ZZmA%3D&reserved=0>

Submit the form **no later than July 23, 2021**. If you have new faculty and those individuals are unable to join the sessions, please list those faculty on the rsvp form or by separate attachment. If there are no new faculty members in your department, please check the appropriate box prior to returning the form. This workshop is designed to ensure that your faculty members receive adequate orientation to the University. We strongly encourage the attendance of your new colleagues.

Benefits eligible faculty members will have an opportunity to complete their benefits enrollment during the “Understanding Your Benefits” sessions on either August 9th or 10th from 2:45 p.m. – 4:45 p.m. in the Wes Watkins Center. Benefits eligible employees have 30 days from their hire date to enroll in OSU benefits. Benefits eligible faculty members are OSU employees who have at least a 6-month appointment and work at least .75 time. Benefit enrollment options, forms and vendor brochures are available on the Human Resource website: hr.okstate.edu. It would be beneficial for faculty to review the benefits packet prior to Benefits Enrollment.