FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, September 14, 2021**

# 412 Student Union

**DRAFT AGENDA:**

 1. Roll Call

 2. Approval of the August 17, 2021 Minutes

 3. Approval of Agenda

 4. Special Reports:

 A. Dr. David Mariott, Director Constituent Relationship Management (CRM)
 Institutional Research and Analytics – Academic Alert System

 B. Mr. Larry Burns, Associate Director Institutional Research and Analytics – SLATE
 contact tracing

 5. President Shrum – Remarks and Comments

 6. Report of Status of Faculty Council Recommendations:

 President Shrum, Interim Provost Mendez and/or Vice Presidents

 7. Reports of Liaison Representatives –

1. Emeriti – Barbara Miller

The Emeriti Board Met on Sept. 1 via Zoom.  The main focus of the meeting was to analyze responses to our survey questions about future dinners.  The responses indicated that about half of those responding indicated they would probably not attend the scheduled in-person dinner on Sept. 20, due to Covid.  The Board voted to cancel the September meeting and to plan to hold the next dinner, scheduled for October 18th.  The feeling was that many seniors may have had the chance to get a third vaccine by that date and may feel safer attending in-person activities.  The Board also voted to resume our regularly scheduled monthly meetings beginning September 27, at 1:30, via Zoom. There has been no decision as yet on the possibility that some Committees and/or other activities of the Association may be discontinued.  As of now the various travel activities will still be scheduled.

1. Graduate Council – Rebecca Sheehan

***Graduate College Forms*.** All forms are now accessible in electronic format through the Round Up portal. Faculty can sign electronically, and it is not necessary to print a form.

***Graduate Student Recruitment.*** There will be a virtual graduate recruiting fair on October 15th. Dr. Smith provided an overview of the webpage, which will be live in the next few weeks. So far, 23 graduate coordinators have expressed an interest in participating.

***Graduate Student Enrollment.*** Dean Tucker reported that Fall 2021 graduate enrollment is up on all three campuses: Stillwater - 6%; Tulsa - 8%; CHS - 10%.

***International Teaching Assistant Program.*** Dr. Smith discussed changes to the ITA program making it more robust with workshops for students throughout the semester (Cultural expectations and instructional situations in the American classroom; Linguistic features of the American classroom; Solving communication breakdowns; Organizational and presentation strategies for academic presentations). The workshop schedule may be found here: https://gradcollege.okstate.edu/prospective-students/international-students/ita-exam-overview/ita-workshops.html.

***Graduate Student Wellbeing Taskforce***. Dean Tucker and Dr. Smith reported that based upon the taskforce work, a wellbeing advisory committee, including a committee head, will be appointed. The committee will provide guidance for graduate students, faculty, and staff to better navigate OSU’s existing robust resources.

***Graduating Faculty Bylaws.*** The proposed changes to the Graduate Faculty Bylaws approved by Council last May were approved by the voting members of Graduate Faculty. The approved changes included: 1) Full Membership requires affiliation with a graduate program. 2) Refer to the Faculty Handbook for faculty titles instead of listing them in the bylaws.

***APC Items***. The following were approved by Council:

 Changes to programs:

1. OSRHE repeat-request from 2014 due to a clerical error on the Letter of Intent to offer the already approved MPH degree in Tulsa
2. M.S. Educational Leadership Studies – option addition in Workforce and Adult Education; course requirement changes for all option in School Administration; removal of the M.A.T. as an admission requirement for School Administration
3. M.S. Educational Leadership Studies– option in Higher Education – course requirement changes

 New Degree Programs:

1. Graduate Certificate in Merchandising
2. Graduate Certificate in Learning and Motivation

***30-Hour Masters***. Dean Tucker asked for comments about setting the minimum hours to 30 for a master’s degree irrespective of the master’s being a thesis or non-thesis option.

***Thesis and Dissertation Titles on Transcripts***. Council approved adding thesis and dissertation titles to transcripts retroactively, since Banner was adopted. The Graduate College will work with the Registrar to accomplish this.

***General Graduate Faculty Meeting.*** Fall 2021 General Graduate Faculty Meeting is Wednesday, October 27th at 2 p.m. via Zoom.

1. Wellness Center – Kim Beard



1. WFC – Aditi Grover

**Announcements:**

* Details about the submission process for the WFC Faculty Awards will be announced shortly, with nominations accepted through mid-October.
* WFC has published to our website [a revised version](https://womensfacultycouncil.okstate.edu/site-files/images/bestpracticescovid19_2021.pdf) of our “Best Practices for Supervisors Supporting OSU Faculty, Staff, and Student Caregivers During COVID-19”

**Past Meeting:**

Our first WFC meeting of the semester was held on Monday, September 13th 2021 from 2-3 PM via Zoom.

“Engaging Equity: Learning with and from the CAS Equity Advocates Council”.

We were joined by OSU faculty members - Dr. Laura Talbott Clark, Associate Professor of Violin and Chair, CAS Equity Advocates Council; Dr. Stephanie Link, Associate Professor of TESOL/Applied Linguistics, Equity Advocate for the Dept. of English; and Dr. Kim Loeffert, Assistant Professor of Music Theory, Former CAS Faculty Fellow for Diversity, Equity, and Inclusion.

**Upcoming Meetings:**

**Fall 2021 Monthly Meetings**

Our WFC all-membership meeting will be on the second Monday of every month from 2-3 PM via Zoom.

We look forward to our next meeting on 11th of October 2021 from 2-3 p.m.

Anyone interested in the WFC can visit our website at [http://womensfacultycouncil.okstate.edu](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Furl%3Fq%3Dhttps%3A%2F%2Fwww.google.com%2Furl%3Fq%253Dhttp%3A%2F%2Fwomensfacultycouncil.okstate.edu%2526amp%3Bsa%253DD%2526amp%3Bsource%253Deditors%2526amp%3Bust%253D1628813758358000%2526amp%3Busg%253DAOvVaw2qprLSPr4hvMFx1e3NkD_r%26sa%3DD%26source%3Deditors%26ust%3D1628813758367661%26usg%3DAOvVaw3JRdo5Rt3fHMuGPtqlHKXZ&data=04%7C01%7Caditi.grover%40okstate.edu%7C706189d28b1e4a324efc08d974e18c64%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637669334331320294%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Xgnm3%2FhMrx%2Bs1eIbSZDgWaku7eXjp4%2FYos0z6Hvv7EM%3D&reserved=0) and email wfc@okstate.edu to sign up to be put on our email list.

1. SAC – Melanie Bayles

Staff Advisory Council is currently seeking nominations for the Staff Distinguished Service Award. This award is designed to honor staff members who go beyond the call of duty, enhance their career path, and represent OSU in a positive light. The award consists of a cash award and plaque. Nominations may be made by either faculty or staff and are due no later than Friday, October 1. Each nomination must be supported by three different OSU Faculty or Staff members. Go to sac.okstate.edu > Staff Awards for more information and nomination forms. We hope you will take the time to nominate deserving staff members from your area.

1. GPSGA – Megan Ruby

GPSGA Liaison and Representative

* + - GPSGA Membership-Liaison

Student Organizations are required to send one (1) liaison to GPSGA General Assembly meetings. In the case of an organization that represents both a Student Group and the Academic Unit, dual representation is allowed.

* + - GPSGA Membership Application-Representative

Academic units are required to send two (2) representatives. In the case of an organization that represents both a Student Group and the Academic Unit, dual representation is allowed and only two (2) representatives are required.

GPSGA Membership Application Forms for Liaison and Representative (Please see forms on the GPSGA Canvas page under assignments)

The list of departments/student organizations that are currently without representatives or liaisons could be provided during the meeting. If the respective department would like to remedy this, the forms for representative and liaison can be located on the GPSGA Canvas page.

 8. Reports of Standing Committees:

 a. Academic Standards and Policies: Brandt Gardner – No Report

 b. Athletics: Cindy Melancon – No Report

 c. Budget: Tyrrell Conway – No Report

 d. Campus Facilities, Safety, and Security: Tieming Liu – No Report

 e. Diversity: Divya Jaroni – Update

 Recommendation: 21-09-01-DIV: New University Holiday – Juneteenth (June 19th)\*

f. Faculty: Matt Lovern – No Report

g. Long-Range Planning and Information Technology: Kris Hiney/Gopan Krishnan – No Report

 h. Research: Bruce Dunn – No Report

i. Retirement & Fringe Benefits: Sarah Hall – No Report

j. Rules and Procedures: Karen Neurohr – No Report

 k. Student Affairs and Learning Resources: Toby Nelson – No Report

 9. Unfinished Business –

 10. New Business –

 11. Adjournment –

*\*Attached*

 **Amended by Passed Failed**

**Recommendation No.** 21-09-01-DIV 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**    Diversity Committee 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

        **Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:** New University Holiday – Juneteenth (June 19th)

**The Faculty Council Recommends to President Shrum that:**

Juneteenth (June 19th) be added to the university holiday list (University Holidays policy 3-0709) as an Official University Holiday.

**Rationale:**

Juneteenth was recognized as a federal holiday in 2021. Uniformly observed holidays are an integral part of benefits for University employees. Including Juneteenth in the list of Official University Holidays is an important action that OSU can take to show that this holiday is meaningful to our community. Observing Juneteenth on our campus is consistent with OSU’s commitment to diversity and inclusion.