FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, October 8, 2024**

**Room 412 Student Union**

**AGENDA**

1. Roll call
2. Approval of the September 10, 2024 minutes
3. Approval of agenda
4. Special reports
5. Sam Emerson – Ideal Grad Initiative
6. President’s report and comments on matters of interest to the faculty
7. Provost’s report on recommendations made by the Faculty Council and comments on matters of interest to the faculty
8. Vice Presidents’ reports and comments on matters of interest to the faculty
9. Faculty Council Chair’s report
10. Reports of liaison representatives
    1. Emeriti – Tom Royer – No Report
    2. Staff Advisory Council – Ramitha Raja

SAC is currently accepting nominations for the Distinguished Service Awards!

Nominations for the 2024 Staff Advisory Council Distinguished Service Award (DSA) are open until **October 11, 2024**! This is your chance to recognize staff members who go above and beyond at OSU. To nominate, submit a nomination form and provide three recommendation letters (two from OSU community members) by October 18, 2024.

[More Information](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsac.okstate.edu%2Fawards%2Fdistinguished-service%2F&data=05%7C02%7Ctricia.white%40okstate.edu%7Cc32d764cba3a44ba563d08dce24b59b9%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638634060455042406%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=nByej7dcDsdP1SLWCpTZVU858YCBG%2BNu2If9lQzSKhA%3D&reserved=0)

[Nomination Form](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fokstate.forms-db.com%2Fview.php%3Fid%3D1335930&data=05%7C02%7Ctricia.white%40okstate.edu%7Cc32d764cba3a44ba563d08dce24b59b9%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638634060455067385%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=MFdcFjfPqDVHEhAsb7m2FusZOhAuirv4hA2PCk8L%2F0s%3D&reserved=0)

For more details or questions, contact [**sacawards@okstate.edu**](mailto:sacawards@okstate.edu).

* 1. Graduate Council – Veronique Lacombe

*Graduate College Leadership* –Dr. Sheehan is the permanent Associate Dean in the Graduate College.

*Leave of Absence Policy.* Currently, this policy has a 1 year maximum, requires a letter from the program and the student must be in good academic standing. The policy has been revised and approved by Graduate Council so that a student does not need to be in good standing the semester prior to the leave request.

*Signature Form* – The preferred format of the signature form is digital. The Graduate College will continue to accept wet and digital copies of this document though the Fall 2024 semester. The digital any forms should be sent from the advisor/chair directly to grad-academici@okstate.edu. In Spring 2025, the signature form will be fully digital and should be sent to the same email address.

*D-Can Status* – The Graduate College added calendar deadline for reduced hours for the next semester. The new deadline for reduced enrollment is 2 weeks prior to semester beginning.

*Thesis/Dissertation Deposit Deadline* – The Priority Deadline will become the real deadline. This moves the date up by approximately 2 weeks. The other deadline will be eliminated.

*Graduate Coordinator/Director/Staff Training* will be the first week of October.

*Fall 2024 General Graduate Faculty Zoom Meeting* – scheduled for October 23rd at 1:30.

*ISS Director* – ISS has a new director, Elisabeth Walker. I-20 issuance will now be taken care of through OSU Global.

*Enrollment* is up with the College of Health Science having more graduate students than any other program.

The Graduate College will hold Drop-in Zoom Office Hours once per week. See Monday Memos for each week’s drop-in hours.

* 1. Student Government Association – Sam Hiltz
  2. Graduate & Professional Student Government Association – Marcia Sun

1. Reports of standing and special committees
   1. Academic Standards and Policies: Mike Yough – Update/Recommendation

24-10-01-ASP: Revisions to UAR 3.10 and 3.11

* 1. Access and Community Impact: Ravi Jadeja –
  2. Athletic, Health and Wellness: Aric Warren –
  3. Budget: Brad Lawson –
  4. Campus Facilities, Safety, and Security: Cristina Gonzalez – Update
  5. Career Track: Jennifer Glenn –
  6. Faculty: James Knapp –
  7. Long-Range Planning and Information Technology: Melanie Boileau –

The LRPIT committee is interested in revisiting the potential use of AI tools for plagiarism detection in an academic setting. We are currently in the process of creating a survey to gather feedback from OSU-Stillwater faculty on the perceived need for these tools.

Update from Aaron Smith, Information Security Officer:

* New OSU password requirements will take effect starting November 10, 2024.
* Transition/Grace Period: Faculty and staff who wish to maximize the use of the current password system can reset their passwords on November 9, 2024, which will allow them to use the old system for an additional 120 days before updating to meet the new requirements.
  1. Research: Wouter Hoff –
  2. Retirement & Fringe Benefits: Mark Weiser –
  3. Rules and Procedures: Christopher Crick –
  4. Student Affairs and Learning Resources: Heather Yates –

The OSRHE invites faculty, staff, and students to submit proposals for the 2024 Oklahoma OER Summit! The theme of this year’s conference is Unlocking Dedicated Spaces with Community Hubs, which will include planning for the upcoming Oklahoma OER Commons Micro-site.

Please find attached a shareable call for proposals.  The program committee will accept proposals until the schedule is finalized.

[**SUBMIT A PROPOSAL**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fapp.smartsheet.com%2Fb%2Fform%2Ff011b30098ea4e2b92dc65236d1ac99d&data=05%7C02%7Ctricia.white%40okstate.edu%7Ccdb10413246844782ff308dce15708f4%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638633011126787936%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=VJS%2B8AmDwSdrNmRksZARtEDgu7phsibvm2Oa%2Bp8q0d0%3D&reserved=0) **-** [**https://app.smartsheet.com/b/form/f011b30098ea4e2b92dc65236d1ac99d**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fapp.smartsheet.com%2Fb%2Fform%2Ff011b30098ea4e2b92dc65236d1ac99d&data=05%7C02%7Ctricia.white%40okstate.edu%7Ccdb10413246844782ff308dce15708f4%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638633011126835456%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=YNiB%2BvN2DO80wmY7Mr4gY%2F6jjPCFA0DbG8XRmoK20CY%3D&reserved=0)

The event will take place Friday, November 1 at Northeastern State University – Broken Arrow campus.  Registration will be free and travel support may be available for those who are part of an OCO member institution.

If you have any questions regarding the proposal submission process or the event itself, please contact Brad Griffith, the OSRHE Associate Vice Chancellor of Innovation, at [online@osrhe.edu](mailto:online@osrhe.edu).

The OSRHE has provided funding to help reimburse travel expenses or registration for faculty and instructors attending the 2024 Oklahoma OER Summit onsite. Contact Kathy Essmiller ([kathy.essmiller@okstate.edu](mailto:kathy.essmiller@okstate.edu)) to apply for reimbursement.

1. Unfinished business
2. New business
3. Adjournment

**Amended by Passed Failed**

**Recommendation No.** 24-10-01-ASP 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**  Academic Standards & Policies 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**     Revisions to UAR 3.10 and 3.11

**The Faculty Council Recommends to President Shrum that** revisions be made to University Academic Regulations (UARs) 3.10 and 3.11 to clarify prohibited curriculum duplication scenarios intended by the policy, update verbiage to address multiple degrees, majors, minors and options beyond a second one, address duplication of majors across different award categories, and correct an inaccurate reference to State Regents policy. Details below (track changes note recommended revisions).

**Rationale:**

UAR 3.10 states, “An additional baccalaureate degree may not be earned in the same major as the first degree, even if the option is different,” but the example provided does not address more complicated scenarios involving additional majors, particularly those that presented soon after the Fall 2017 revisions to this policy removing the additional 30-hour requirement to earn a second degree. More complicated scenarios have been added to clarify the policy intent.

The current policy language clearly addresses scenarios involving second degrees, majors, etc., but doesn’t reflect the growing number of students who declare multiple credentials (e.g., three, four or more) and similar numbers of majors, minors, and/or options. Some of the revised policy language is to reflect its applicability to multiple curriculum components beyond two.

Given likely future growth in certificate programs and micro-credentials, verbiage has been added to clarify that while duplication of major across degrees of the same award category (e.g. multiple baccalaureate degrees) is not permitted, duplication of major across credentials of different award categories (e.g., undergraduate certificate, bachelor’s degree, master’s degree, doctoral degree) is permitted. Finally, an inaccurate reference to State Regents policy, which does not address duplication of curriculum, has been removed.

**Proposed Policy Updates with Track Changes**

*UAR 3.10 Additional Baccalaureate Degrees*

A student who receives a baccalaureate degree from OSU may use all applicable courses toward another OSU baccalaureate degree. An additional baccalaureate degree may not be earned in the same major as the first degree, even if the option is different. For example, it is not possible to earn both a BS degree in Sociology with an option in Anthropology and a BS degree in Sociology with an option in Applied Sociology. Completion of requirements for more than one concentration may be noted on the official transcript, but an additional degree will not be awarded. In addition, it is not possible to earn both a BS degree in Math with a second major in Spanish and a BA degree in Spanish. The Bachelor of University Studies cannot be earned as an additional or concurrent OSU baccalaureate degree.

Additional Graduate Degrees

The OSU Graduate College does not allow students to obtain an additional degree of the same award category in the same “major” as the first degree, even if the options/concentrations are different. For example, it is not possible to earn both an MS degree in Physics with a concentration in Medical Physics and an MS degree in Physics with a concentration in Optics and Photonics. Completion of requirements for more than one concentration may be noted on the official transcript, but an additional degree will not be awarded. Additionally, because of the OSRHE requirement for a coursework common core within a master’s degree options, it should not be assumed that obtaining an additional option/concentration within the same degree program and level will be possible. Careful discussions and planning with the Graduate Program Coordinator prior to admission is imperative, if such study is desired.

Multiple Credentials Across Different Award Categories

While this regulation prohibits earning multiple OSU credentials at the same award category with duplication in majors (e.g., two baccalaureate degrees with the same major reflected in both), it is permissible for students to earn multiple OSU credentials with the same major if all credentials with duplication in the major are across different award categories. For example, it is permissible for a student to earn a micro-credential, undergraduate certificate, baccalaureate degree, graduate certificate, master’s degree and doctoral degree all with the same major.

*UAR 3.11 Additional Majors, Minors and Options/Concentrations*

An additional major can be earned by satisfying all degree requirements for the primary major and the major requirements for the additional major plus any college/departmental requirements from the additional major degree plan if deemed appropriate by the college home of the additional major. If the general education requirements are met from one college, they do not need to be met for an additional major if it is in another college. Earning an additional major does not necessarily require hours above the minimum required for the primary major program. Whether additional hours are required generally depends upon the number of electives allowed by the primary program and the extent of overlap between courses in the majors. An additional major cannot duplicate an existing major within a degree program.

Minors are available for many fields of study. A list of current minors and their requirements can be found in the "[Minors and Certificates](http://catalog.okstate.edu/degree-programs/#minorstext)" section of the*Catalog.*Undergraduate minors may not duplicate majors or options/concentrations within a student's curriculum (for example, a student who earns a BA in Art with an Art History concentration may earn a minor in Studio Art but not Art History).

Many degree programs offer a variety of embedded options/concentrations. Students may declare multiple options/concentrations for a single degree program, but only if the options have been approved to be offered under the parent degree-major program. All components of a student's curriculum, including multiple majors and/or minors, will be noted on the student's transcript while in-progress. Students should contact their college Student Academic Services office for information on adding or removing additional components to/from their curriculum.

**Discussion/Approval Record**

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| --- | --- |
| Committee/Council | Date Approved |
| Graduate Council | 05/03/2024 |
| Directors of Student Academic Services | 03/27/2024 |
| Instruction Council | 04/18/2024 |
| Faculty Council Academic Standards & Policies Committee |  |
| Faculty Council |  |
| Council of Deans and Provost |  |