FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, February 8, 2022**

# Via Zoom

**AGENDA:**

 1. Roll Call

 2. Approval of the January 11, 2022 Minutes

 3. Approval of Agenda

 4. Special Reports:

 A. Brandee Hancock – Federal Contractor vaccine mandate

 B. Matt Upson/Clarke Iakovakis – Scholarly Publications

 5. President Shrum – Remarks and Comments

 6. Report of Status of Faculty Council Recommendations:

 President Shrum, Interim Provost Mendez and/or Vice Presidents

 7. Reports of Liaison Representatives –

1. Emeriti – Barbara Miller

The Emeriti Council met for the first time in 2022 on January 31st, under new President Kent Sampson.  Outgoing Treasurer Ron Elliot presented the annual treasurer’s report and brought up several financial questions to help transition in new treasurer Ron Miller. Council thanked Ron Elliott for the excellent service as treasurer for the past seven years. The Council is in very good shape financially, and as such considered creating more scholarships for OSU students.  There was a unanimous vote to permanently name one of the two existing scholarships for Katherine McCollum, who made a generous donation to the Council. This will be taken up again as language in the two endowments needs to be examined for any updating necessary for this and for any future scholarships offered.

The Council has representative positions filled on the nine Faculty Council Committees, as well as on other University Committees. In addition, members of Emeriti Council will be working with the Hargis Leadership Institute, serving as mentors for students seeking leadership training. Emeriti will also be available with other various OSU programs such as Commencement and Welcome Week.

We are continuing with our monthly dinners, held the first Monday of each month. Several interesting speakers are lined up.

1. WFC – Aditi Grover

Announcements:

* We are currently accepting submissions for our **WFC Student Research Awards**. Since the early 2000s, the WFC has sponsored an annual award acknowledge, celebrate, and reward OSU undergraduate and graduate students for their research and creative projects. With generous support from OSU’s colleges and administrative offices, we have been able to offer a number of awards each year. Topics vary widely, and have included literary projects in the humanities, design projects in engineering, and studies of Oklahoma’s environment and wildlife.
	+ To apply, please visit <https://womensfacultycouncil.okstate.edu/research-awards/research-awards-2021-rev.html> The deadline for submissions is March 7th.
* We are currently **seeking faculty reviewers** for our WFC Student Research Awards. If you would like to review, **please use this form to sign up:**<https://forms.gle/kcVcV6XBKmUG7MAd9>
	+ If you have any questions, please email Sarah Milligan, sarah.milligan@okstate.edu
* We are currently accepting undergraduate student submissions for the **Ann Ryder and Clara Smith WFC Leadership Endowed Scholarship**.
	+ To apply, please visit <https://womensfacultycouncil.okstate.edu/scholarship.html>
* Details of our **WFC Research Symposium and Student Research Awards** Ceremony, to be held on Wednesday, April 20th, 2-4pm. More details to be shared soon.
* We are continuing to work on exciting speakers through the semester.

Past Meeting:

Our first meeting of the semester is being held on 9th of February 2022 from 2-3 PM via [Zoom](https://educationokstate.zoom.us/j/98485747016).

Dr. Elizabeth Grubgeld, Regents Professor and Director of Literature Program & Honors Coordinator and Dr. John Kinder, Associate Professor, College of Arts and Sciences will hold a discussion on disability and accessibility at OSU.

The working group brings together faculty from across the university with research, teaching, and service interests related to the intersection of our disciplinary fields with disability and medicine. The group currently consists of nineteen faculty and is in its nascent stage. The purpose is to provide a supportive community for faculty interested in these issues.

Upcoming Meetings:

Spring 2022 Monthly Meetings

Our WFC all-membership meeting will be on the second Wednesday of every month from 2-3 PM via Zoom.

Anyone interested in the WFC can visit our website at [http://womensfacultycouncil.okstate.edu](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Furl%3Fq%3Dhttps%3A%2F%2Fwww.google.com%2Furl%3Fq%253Dhttp%3A%2F%2Fwomensfacultycouncil.okstate.edu%2526amp%3Bsa%253DD%2526amp%3Bsource%253Deditors%2526amp%3Bust%253D1628813758358000%2526amp%3Busg%253DAOvVaw2qprLSPr4hvMFx1e3NkD_r%26sa%3DD%26source%3Deditors%26ust%3D1628813758367661%26usg%3DAOvVaw3JRdo5Rt3fHMuGPtqlHKXZ&data=04%7C01%7Caditi.grover%40okstate.edu%7C706189d28b1e4a324efc08d974e18c64%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637669334331320294%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Xgnm3%2FhMrx%2Bs1eIbSZDgWaku7eXjp4%2FYos0z6Hvv7EM%3D&reserved=0) and email wfc@okstate.edu to sign up to be put on our email list.

1. GPSGA – Marcia Sun

Important Deadlines**:** Travel Awards, Co-sponsorship Funds, Group Funds, and Research Materials Grant are all due April 1, 2022, on Canvas.

Upcoming GPSGA Awards:

* Doctoral Student Phoenix Award
* Master’s Student Phoenix Award
* Outstanding Graduate Teaching Assistant Award
* Graduate Faculty Phoenix Award

  Nominations and applications will open on Feb. 7 on Canvas.

General Assembly Meeting Information

The second General Assembly Meeting of Spring 2022 will be held at 5:30 PM CDT in an online format (Zoom) on Feb. 16. The link to participate in the meeting remotely is always provided in the Monday Memo and sent out via email the day before the meeting.

 d.

 e.

 8. Reports of Standing Committees:

 a. Academic Standards and Policies: Brandt Gardner – Update

 Recommendation: 22-02-01-ASP\*

 b. Athletics: Cindy Melancon – No Report

 c. Budget: Tyrrell Conway – No Report

 d. Campus Facilities, Safety, and Security: Tieming Liu – No Report

 e. Diversity: Divya Jaroni – No Report

f. Faculty: Matt Lovern – Update

 Recommendation: 22-02-01-FAC\*

g. Long-Range Planning and Information Technology: Kris Hiney – No Report

 h. Research: Bruce Dunn – No Report

i. Retirement & Fringe Benefits: Sarah Hall – No Report

j. Rules and Procedures: Karen Neurohr – Update

 Proposed Bylaw amendments\*

 k. Student Affairs and Learning Resources: Toby Nelson – No Report

 9. Unfinished Business –

 10. New Business – Recommendation: 22-02-01-EXEC\*

 11. Adjournment -

*\*Attached*

**Amended by Passed Failed**

**Recommendation No.** 22-02-01-ASP 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**  Academic Standards & Policies   2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

        **Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**   Proposed Updates to OSU’s Annual FERPA Notification and OSU Policy 2-0701

**The Faculty Council Recommends to President Shrum that:**

OSU’s Annual FERPA Notification and OSU Policy 2-0701 be updated to make the language of the policy consistent with the language used by the Student Privacy Policy Office/Department of Education, and to utilize an option in FERPA to disclose education records to another school where the student is already enrolled.

**Rationale:**

Taking advantage of this provision within FERPA will help OSU ensure compliance with Oklahoma state statute on concurrent high school enrollment and significantly reduce manual efforts expended to collect and record consent from each concurrent student. Our annual FERPA notification also needs to be updated to include elements required by federal law, and our FERPA policy lacks clarity on when non-directory information may be disclosed in response to requests from off-campus parties.

**PDF document with track changes is attached separately**.

 **Amended by Passed Failed**

**Recommendation No.** 22/02/01/Faculty 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**   Faculty Committee 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

        **Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**  Approval of Changes to 1-0134, “Employee Travel”

**The Faculty Council Recommends to President Shrum that:**

1-0134, “Employee Travel,” be amended as indicated in the attached document (current policy with tracked changes; a clean version of the current policy in place as well as a clean version of the proposed, new policy are also provided for comparison).

**Rationale:**

Following a task force review, proposed changes to 1-0134 were provided to Interim Provost Mendez who, in turn, shared them with Faculty Council for input. Faculty Committee took the lead on providing that input along with help from the Research Committee and the Long-Range Planning & IT Committee. The proposed changes significantly update this policy, bringing it in line with current practice, other existing policy, and expectations of employees traveling domestically and internationally on official university business.

**Support documents are attached separately**.

Summary of proposed amendments to the Faculty Council Bylaws
February 3, 2022

Section II, A.

1. (7) Add clarification for the relationship with liaison group reports for Faculty Council meetings.

 D.  “The Secretary” modify duties to reflect actual practice.

Section III, B. Specify expected action of members who will be absent from monthly meetings.

Section IV, A. and B. Expand meeting format beyond just in-person meetings and clarify meeting format.

Section V, A. Add a line item to the agenda for Faculty Council Chair’s report.

Section VIII, B.

    (1) Modify standing committee membership numbers for consistency (change to three Faculty
         Council members and three general faculty members)

    (2) Consistently specify committee liaisons.

    (3) Add Committee Chairperson information- selection, duties, and responsibilities.

    (4) List committees in alphabetical order.

Modifications in more than one instance:
   (1) language for inclusivity
          a. Change his/her and he/she to they, their, them
          b. Remove categories for diversity (VIII, B. k. Diversity Committee)
   (2) specific dates for notifications and terms of office
   (3) add “Immediate” before “Past Chair”
   (4) allow for electronic ballots and voting, and more than one meeting format

Section XI and XII. Reverse the order of these.
Section XIII. Add this section to capture some of the history of the Bylaws.

Rules and Procedures Committee: Karen Neurohr (Chair), Members: Pamela Lovern, Ki Cole, Gina Peek

**Document with track changes is attached separately**.

 **Amended by Passed Failed**

**Recommendation No.** 22-02-01-EXEC 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**  Faculty Council Chair 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

        **Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**     Changes to the “Special Committee – Pandemic”

**The Faculty Council Recommends to President Shrum that:**

1. The following membership change to the “Special Committee – Pandemic” be made:

Current member Dr. Josh Habiger, Department of Statistics, College of Arts & Sciences – replace with new member Dr. James Knapp, Department of Geology, College of Arts & Sciences.

**Rationale:**

Dr. Habiger requested to be removed from the committee due to his role as CAS Faculty Council chair and nominated Dr. Knapp to replace him.