Ki Cole called the meeting to order with the following members present: Bach, Conway, Curry, Dimotakis, Dunn, Fathepure, Finchum, Hall, Hiney, Jaroni, Khojasteh, P. Lovern, Liu, Ma, Melancon, Nelson, Neurohr, Noden, Parveen, Peek, Perkins, Pranger, Reichard, Shan, Slevitch, Smith and Stansberry.

Also present: Bayles, M., DeSilva, U., Francisco, C., Grover, A., Hallenbeck, D., Kirksey, J., Krutz, G., Miller, B., Peaster, R., Quetone, J., Sheehan, R, Stephens, J., Tucker, S., Vasquez, Y., Weaver, D., Weaver, J., and Wray, K.

Absent: Gardner, Krishnan and M. Lovern.

**HIGHLIGHTS**

Special Reports:

Dr. Leon McClinton – 2022 MLK Jr. Day Celebration……………………………….

Dr. Raj Murthy – CIO/IT – Computer Safety…………………………………………

Remarks and Comments – Kyle Wray for President Shrum………………………..………....

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Emeriti…………………………………………………………………………………

Wellness……………………………………………………………………………….

WFC …………………………………………………………………………………..

Graduate Council………………………………………………………………………

SAC……………………………………………………………………………………

Reports of Standing Committees ………………………………………………….…………..

Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Cole stated that it was 3:00 and the Vice-Chair has determined that a quorum is present then called the meeting to order. Cole asked everyone present to sign the sign-in sheet and asked those on chat to make sure their name is displayed correctly and enter it in the chat. Cole stated the first item of business was the approval of the November 9th minutes. These were electronically distributed and are available on the Faculty Council website. Cole asked for corrections or objections to the minutes. Seeing none, stated the minutes are approved. Cole stated the second item of business is adoption of the agenda which was also electronically distributed and is also available on the Faculty Council website. Cole asked for corrections to the agenda. Seeing no corrections Cole asked for a motion to adopt the agenda. Stansberry moved and Mi seconded the motion. Cole asked for a vote. Cole asked those attending via zoom to record their vote in the chat. Motion passed.

Cole introduced our first special report, Dr. Leon McClinton.

**Special Reports:**

1. **Dr. Leon McClinton – 2022 MLK Jr. Day Celebration**

Dr. McClinton thanked everyone for allowing him to speak about the 2022 MLK Celebration. McClinton stated that his committee worked really hard to make sure all students, staff and faculty are aware of the 2022 event. McClinton stated there was a group of eight colleagues that worked together for a very successful event in 2021. There was a city of Stillwater march with the campus community.

McClinton stated that over 100 students participated in the art and essay contest. It was such a great turnout that several high-level administrators (Senior VP Weaver and Dr. Kirksey) made the decision to give every student who entered the contest a $200 scholarship. McClinton stated that this year there are over 20 committee members. McClinton stated that every college and division are represented on this committee.

McClinton reviewed the following link to events happening during the 2022 celebration.

[https://studentaffairs.okstate.edu/students/dr-mlk-jr-celebration-2022/martin-luther-king-jr-celebration.html](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fstudentaffairs.okstate.edu%2Fstudents%2Fdr-mlk-jr-celebration-2022%2Fmartin-luther-king-jr-celebration.html&data=04%7C01%7Ctricia.white%40okstate.edu%7C1ccde020d74248737e5a08d9be7a5d8f%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637750255022060417%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=1k82qL7WQZViqxLTdEYvVXmpiNJ53lVTkzHyyXCG0No%3D&reserved=0)

McClinton highlighted the following:

January 17th – a community service project. They will be working with Habitat for Humanity, a local church, and the Family Resource Center in Mt. Zion Church. Students, staff and faculty can register for one of these three options. At 2:00 everyone will get together for a march. There will be several speakers – administrators will speak briefly (President Shrum and Dr. Kirksey), Mayor Joyce has been asked to speak (representing the City of Stillwater). The march will end at the steps of the McKnight Center. Dr. Hallenbeck will introduce the student keynote speaker – Chideha Kanu, who was inspired by last years speaker.

January 20th – Famous journalist, Soledad O’Brien, will be on campus. She will be speaking at the McKnight Center. There will be a vocal performance by Pokeapella. The essay and art contest winners will also be announced.

January 22nd – Dr. Peek with Susie Popplewell in CoEHS as well as Dr. Washington in SSB put together a trip to Tulsa to visit Black Wall Street and the Greenwood District. This trip is open to 100 people and they already have 50 people signed up. This trip is free so if interested please sign up.

McClinton asked everyone to look over the website for essay deadlines and other important information. 400 masks “We Share The Dream” will be given to the first 400 who attend the event at the McKnight Center. McClinton stated that they already have 300 registered for the event so if you have not reserved your seat, please do so. The goal is to fill all 1,000 seats.

McClinton has sent several emails asking faculty to share this information with their students. He feels this would be a great learning opportunity.

The floor was open for questions. Weaver stated that a lot of work has gone into organizing this event and securing the speakers. Weaver wanted everyone to know how much work has gone into this project and appreciates all their hard work.

Cole thanked Dr. McClinton and introduced our second speaker, Dr. Raj Murthy.

1. **Dr. Raj Murthy – CIO/IT – Computer Security**

Weaver stated that when Darlene Hightower retired, a search began for her replacement. There was a search process with a campus-wide committee that helped. Weaver stated that OSU hit a home run when they hired/found Dr. Murthy. Weaver is very impressed with the eyes, ears and visions that he has brought to our campus. He has charged up the staff in IT. Weaver stated that he is a great CIO and he is so happy he is on our campus.

Murthy thanked the council for having him at the meeting. He shared the following PowerPoint with the group:



IT provides security for the 6 stakeholders that make up the OSU system.

Cole thanked Murthy and opened the floor to questions.

Cole asked what should faculty, staff and students be doing to help mitigate the likelihood of causing security breaches? Murthy said to read the emails that are sent from IT. This includes training, phishing campaigns, and/or tests they want everyone to take to make them more aware of all the different kinds of exploits going on in the marketplace.

Nelson wanted to know how to make sure that the emails regarding these trainings are actually from OSU IT? Murthy said to contact IT if you are questioning an email. If it’s from them, they will confirm it. Murthy also stated that emails not from IT will have a message –

“this email originated from an outside source…”. Murthy stated if you have any questions, do not click on the email and contact IT. Weaver stated that OSU will never ask for specific or personal information over an email. The dishonest people often ask for this. Never send it out. Murthy stated to never share anything personal over email. Ma asked if IT ever sends emails as a sort of trick to see if people are paying attention as part of training procedures. Murthy stated this is part of the phishing campaign. People will not know what form it will come be in so pay attention. Pranger asked if the helpdesk listed in the PowerPoint is for the Stillwater campus only or can the branch campuses use it too? Do they need to go through their branch campus helpdesk first? Murphy stated they should always start with their branch campus helpdesk but when it does not work or someone is not available, reach out to the Stillwater helpdesk. It is manned 24/7.

Cole stated that a large number of faculty store their files on the OneDrive cloud. She asked if faculty are advised to back this up to their hard drive? Or is it safe in OneDrive and not necessary to back it up anywhere? Aaron Smith, Interim Security Director for IT, stated that Microsoft offers a level of confidence with backing up files to OneDrive. In the event of a catastrophic failure, they have assured us that they have the capabilities to restore things. Murthy stated that it’s really good practice to not store anything on your local machine. Always safe to OneDrive. Nelson suggested sending an email to everyone to do this. Murthy stated they will. Cole stated she puts everything on her computer because she thought it was safer than the OneDrive. Murthy stated that if there is a ransomware exploited, it always starts with a local machine. This is the first thing they will encrypt because they know it’s the dearest thing to you – your data.

DeSilva asked about dual authentication. It is working well but is there a backup plan in case a student or faculty member loses their phone? He has had this happen to students several times last semester. Murthy stated that unless you get a new phone and IT can verify that it is your phone, they cannot give you access. DeSilva stated that this is the problem. Murthy stated this is the only way we can verify that you are you. Because if they started giving out authorizations it creates a security breach.

Conway asked if a hacker gets into his computer and encrypts his data, will the backup of this data also be at risk? Murthy stated not necessarily. It depends on the way you backed up the information. If you backed it up on your machine in another folder then yes, it is also encrypted. Murthy said as long as it’s backed up to another device (off site) you are fine.

Weaver said that Murthy’s number one job is keeping our system and data safe and secure. This is why we are seeing things like dual authentication, etc. Weaver stated that the reason we have so much security is because of all the ransomware breaches at businesses, hospitals and schools. We don’t want this to happen at OSU. The first thing we need to do is secure our campus. Things may seem cumbersome, but it’s what we need to do to keep the bad guys out.

**Remarks and Comments – Kyle Wray for President Shrum**

Cole stated that President Shrum was not available so Senior VP for Executive Affairs, Kyle Wray will provide us with the President’s remarks.

Wray stated that Dr. Shrum sends her regrets. She is out of state today on a fundraising trip. Wray gave the following brief six-month update:

* Only 21 days into her tenure as the new President, we were given conference realignment. This was a real challenge over the next 60-90 days. We are looking forward coming back from the holidays and having this not be an issue.
* Covid throughout the entire semester. One number Wray reported relative to Covid is the total number of vaccinated folks on campus is in excess of 17,000 – 17,144 to be exact. This is students, faculty and staff that are fully vaccinated.
* It’s been a historic time for us in regard to gifts and grants. We had a historic Department of Defense Stem grant that was awarded earlier this semester. The month of September alone we had in excess of $10 million in grant funds across the entire campus.
* It’s great to link arms with our faculty, staff and students as we embrace the Land Grant Mission. Over the coming months you will be hearing more about this.
* Strategy update. The strategic process is happening as we speak. Jerome Loughridge is leading this effort. Committee members who have been selected to participate in creating a strategy for the OSU system will soon be notified. The goal is to create a far-reaching deliberate plan for OSU’s future. This process will begin in earnest in January 2022. This will include a structured systemwide process of listening to all our stakeholders: faculty, staff, students, partner campuses, alumni, extension, friends of the university and also industry partners. We hope to have this plan in place by August 2022. A structure is being created to keep everyone informed of this process. Stay tuned for updates.

Wray stated that tomorrow, Dr. Shrum will be joined by a special guest at 2:00 p.m. at the OSU Discovery Building in Oklahoma City to announce a transformative gift. In fact, this will be one of the largest gifts ever to be given to OSU. Wray welcomed everyone to tune in to InsideOSU (formerly OStateTV).

Wray stated that the Cowboys will play in the Fiesta Bowl at 11:00 on Saturday, January 1st. OSU will take on for the first time ever the fighting Irish of Notre Dame. Coach Gundy and company are very excited about this opportunity.

In closing, Wray wished everyone a Happy Holiday and hopes everyone can get some rest, enjoy the traditions you have with family and friends. He looks forward to seeing everyone in the new year.

Miller asked if the stakeholder list for the strategic planning included Emeriti? Wray stated absolutely.

Cole asked if there were additional questions, seeing none introduced Dr. Chris Francisco.

**Report of Status of Council Recommendations:**

**Vice Provost Francisco for Interim Provost Mendez and Vice Presidents**

Francisco stated that Dr. Mendez had meetings at the State Capitol today so she could not be here but she sends her greetings.

Francisco gave the Council members an update on current recommendations:

21-11-01-ASP: Modifications to UAR 4.7 and Grad College Policy 6.10: Graduate Credit Hours for Undergraduates. **Accepted**.

21-02-01-RES: Modify P&P 1-0505, The Care and Use of Animals in Research, Testing and Teaching. Pending. The draft has been approved by OSU-OKC campus representatives and by Legal Counsel. The modified policy has been submitted for Executive Team approval.

18-05-02-FAC: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”. Pending. Proposed policy modifications are under review by the OSU Board of Regents Legal Counsel, along with potential modifications to existing P&P documents affected by the proposed changes. If needed, a working group of Faculty Council and Council of Deans representatives will be formed before the final draft is reviewed by the Council of Deans and the OSU/A&M Board of Regents.

Francisco stated that several groups are currently working on or about to begin work on some major issues.

* Equity Working Group. This group was formed as a result of the equity issues/concerns especially in light of the pandemic. This is a really good group of faculty members. Dr. Karen Flaherty from Spears School of Business will chair this group. They are set to start their work in January 2022.
* General Education Task Force. This is a group that will be responsible for doing a major component of the strategic process on the academic side. General Ed is something that affects every student on campus. It is something we really want to get right. We want to think about: what do we want our students to know, what type of experiences do we want them to have when they come out of college so they can be broadly informed citizens and be able to deal with the world. This group will look at what we’ve been doing in general education, whether there are some changes we can make (looking at peer institutions) and how we can improve the general education experience that all our students have. Dr. Tammy Mix, Sociology, has agreed to chair this group. We are still working on the membership of this group but will make an announcement once it is in place.
* Francisco thanked Dr. Stephen Clarke and Dr. Mindy McCann for all the work that they and their group have done this semester with the Pandemic/Endemic Planning Task Force. It’s been really nice to have this group advising us about not only what to do in the short term but also what we should do moving forward. This virus is with us and it’s here to stay in various forms so what can we do to enhance the experience that students have in these conditions, to accommodate vulnerable people and to accommodate faculty who have classroom concerns. Drs. Clarke and McCann have been very helpful. They are winding up their work right now. Some equity issues have been discussed. They will hand this off to the Equity Working Group in January.

Francisco stated that Academic Affairs is thankful for all the hard work that faculty have done this fall in accommodating our students and dealing with very challenging times. The first month of the semester was especially difficulty for everyone. Francisco stated that the support from faculty assisting with contract tracing really helped OSU get things under control much faster. It was very helpful. He appreciated the extra effort everyone gave. Some said it was more challenging than Fall 2020 just because of the different circumstances. Enjoy and relax over the holiday.

Cole opened the floor to questions, seeing none thanked Dr. Francisco.

**Other Vice Presidents:**

**Johnny Stephens – Interim President at OSU Center for Health Sciences and Senior VP for**

**Health Affairs at the OSU Stillwater Campus**

Stephens presented the following PowerPoint on Covid:



Stephens stated that OSU will follow the laws, so the Federal Contractors mandate, which was put on hold since December 7th, so at this time we have stopped the mandate that had a January 4 deadline associated with it. He said they are encouraging people to still use the portal and update their status to the portal while we are on hold. If the hold is lifted, we need to be ready and not start from ground zero. Stephens stated that the Covid Task Force met today and moving forward they anticipate next semester to be much like this semester. Mostly the same policies and procedures will be in place. They will meet again next week. They hope to not meet the week of Christmas but will if necessary.

Cole thanked Dr. Stephens and opened the floor to questions. Seeing none introduced Dr. Hallenbeck.

**Dr. Doug Hallenbeck – VP Student Affairs**

Dr. Hallenbeck reviewed the following handout regarding mental health support that is provided by OSU:

**Metal Health Intervention and Support**

1. Training
2. Self- Help
3. Peer Support
4. Mental Health Promotions
5. Referral through a Care Report
6. Case Management
7. Support Groups
8. Individual Therapy
9. Crisis Support
10. Training (over 7,000 people participated in at least one of these trainings)
    1. QPR
    2. Mental Health First Aid Certification
    3. Kognito
    4. Talk Saves Lives
11. Self- Help
    1. [**TAO:**](https://www.taoconnect.org/) Therapy Assistance Online is an interactive, web-based program that provides guided activities to help overcome stress, anxiety, depression, and other concerns.
    2. [**Kognito:**](https://ok.kognito.com/) “AT Risk Mental Health for Students” is an interactive learning experience for students that equips them with the skills to support their emotional health and that of their peers. The product introduces positive coping strategies, prepares students to recognize signs of distress, effectively communicate their concerns, and take action to find additional support.
12. Peer Support
    1. **Active Minds:** Active Minds is a student organization that empowers young adults to reduce the stigma surrounding mental health, create communities of support, and ultimately save lives.
    2. **LGBTQ+ Support Groups and Community Listserv**
13. Mental Health Promotions
    1. **Mental Health Manager:** Students, faculty, and staff can visit with OSU’s Manager of Mental Health promotion for mental health education and prevention needs. 405-744-4554 or [mentalhealth@okstate.edu](mailto:mentalhealth@okstate.edu)
    2. **Mental Health Moments**, 2–3-minute mental health psychoeducation videos released each Friday morning on Instagram. *https://www.instagram.com/osuwell/channel*
    3. **Talk About it Tuesday**, bi-weekly educational videos on health topics of interest to college students. Students earn a prize by watching and completing a short quiz. *https://wellness.okstate.edu/student-wellness/tat*
    4. University Counseling Podcasts
14. Referral through a Care Report
    1. Care Report: ssc.okstate.edu/report
    2. **BCT:** The Behavioral Consultation Team (BCT) is a specially trained group of professional staff members from several university departments with mental health, student development, law enforcement, academic, administrative, and legal expertise. The team investigates and evaluates threats and other concerning behavior, and implements strategies for managing individuals that may pose a threat of harm.
    3. **Care Team:** OSU has a Care team committed to collaboratively supporting students. The focus of the Care Team is to take a proactive approach when identifying students who are under distress and provide them with resources, interventions (early), and referral agencies on campus or in the community. The role of this team is to help students who may be in distress or experiencing challenging or difficult life circumstances.
15. Case Management
    1. Offered through Student Support & Conduct, case management can help find the best approach to support students in the immediate situation and provide referrals for ongoing care. Assistance includes outreach, advocacy, intervention, support, and referrals to relevant campus and community resources.
16. Support Groups
    1. Black Women’s Circle
    2. Empower MeToo
    3. Fostering Trans & Queer Resilience
    4. Understanding your Grief
    5. Body Image
    6. Boundaries (book club)
17. Individual Therapy
    1. Student Counseling Center: The Student Counseling Center (SCC) offers services that include individual, group, grief, and substance abuse counseling. The SCC also offers a virtual walk-in clinic (Monday-Friday, 10 a.m. - 3 p.m.) and crisis counseling.
    2. MDLive provides students with licensed counselors who can provide timely access to counseling via their video or phone platform. Additionally, students on the wait list are eligible for five free sessions with a licensed counselor via video or phone.
    3. Alcohol and Substance Abuse Center
    4. Center for Family Services: on-campus, outpatient mental health clinic open to individuals, couples, and families.
    5. Counseling and Counseling Psychology Clinic
    6. Psychological Services Center
18. Crisis Support
    1. University Counseling Crisis Counselor: If you are a student with an urgent need, an on-call counselor is available during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.
    2. Call SAM, [1-855-225-2SAM](tel:18552252726) (2726) (Student Assistance by Mercy), which is a FREE 24-hour call center staffed with counselors who will assist you in getting the help you need.
    3. Grand Lake Mental Health: In an effort to support students during peak times of the semester, University Counseling Services has partnered with community mental health provider Grand Lake to offer telehealth counseling services to students at no cost. Grand Lake is an Oklahoma based nonprofit community mental health provider. Please call [405-744-4548](tel:405-744-4548) for more information on getting setup with this service.
    4. **CIT:** Crisis Intervention Team
    5. **OSU Sexual Assault Advocates:** 405-564-2129

**Communication**

1. Syllabus Attachment
   1. Academic Affairs Website under Faculty Resources – Spring 2022 Syllabus Attachment https://academicaffairs.okstate.edu/faculty-development/
   2. Your success as a student is our top priority so the following information is provided to answer questions most often asked by students. Be assured the OSU faculty and staff want you to be successful in your educational pursuits. If you have questions or concerns, please be sure to seek help EARLY! We are here to assist you.

As a student, you may experience a range of issues that can cause barriers to learning. Mental health concerns, such as strained relationships, increased anxiety, alcohol/drug problems, difficulty concentrating, and/or a lack of motivation, can lead to diminished academic performance and/or feelings of distress. A lack of access to basic needs including food, housing, or hygiene products, can negatively affect your ability to do well in your courses. Whatever your need, the OSU community is here for you and wants to provide resources to best support your needs. You can access [mental health resources](https://wellness.okstate.edu/student-wellness/resources.html), [health and wellness resources](https://ssc.okstate.edu/student-support/resources/index.html), and the [Basic Needs Resource Center](https://lcl.okstate.edu/basicneeds/) to help navigate college life (<https://ssc.okstate.edu/student-support/resources/index.html>). You can request assistance in navigating resources or share concerns you might have about a peer at Student Support and Conduct (<https://ssc.okstate.edu/report/index.html>).

1. Webpage: Mentalhealth.okstate.edu
2. Canvas: Student Support Resources
3. Email: mentalhealth@okstate.edu

Hallenbeck stated that we do a lot of things for mental health issues but there is more to do. Hallenbeck stated that currently they are in consultation with the Center for Health Sciences in Tulsa to provide additional Psychiatric services. We are constantly looking at new ideas. Please let him or Chris Barlow know if you have any thoughts or ideas.

Cole opened the floor to questions. Seeing none introduced VP Weaver.

**Joe Weaver – Sr. VP Administration & Finance**

Weaver said we had a successful semester that we should be pleased about and celebrate. Weaver wanted to personally thank everyone for their leadership as we worked through the semester. It was appreciated and noticed by all administration.

As we go into the intersession period, Weaver asked everyone to pardon the mess and noise that will be happening around campus. We always hit the campus hard with repairs when the students are gone. At the corner of Hall of Fame and Monroe we are beginning to demo the old 4-H Building. Other repairs happening – Math Sciences will be getting a new roof.

Weaver stated that his office received a comment from a faculty member who had the impression that everyone got off during the holidays. Weaver stated that hundreds of employees work during the breaks: Police officers, utility officers, custodial contract workers, people building/working on buildings and athletics. Laboratories have to stay open; animals have to be fed. OSU is never closed so the idea that somehow when we get to a holiday everyone gets to go home is inaccurate. Weaver stated that everyone is given time off and they take it when they can but when they have to or want to work on a holiday get extra pay (it’s double time). Just know the campus is never closed.

Weaver appreciates all those who work these extra days/hours. He said to thank them.

Weaver hopes everyone has a great holiday.

**Report of Liaison Representatives:**

1. **Emeriti – Barbara Miller**

The Emeriti Council Board met on December 6.  Plans are finalizing for spring semester, with many interest groups planning to meet. Most positions on the board are filled, and our spring semester monthly board meetings will continue to be on Zoom for the present.   Our December dinner will be Monday December 13 at Legacy Village.  The schedule for spring dinners is complete.  Our next dinner after December will be February 7, and our speaker will be our new University President Dr. Kayse Shrum! We are very grateful she can take time from her busy schedule to come speak to us. Finally, the Council is interested in forming a mentoring group, and incoming Emeriti President Kent Sampson is interested in working on this program.

1. **Wellness – Kim Beard**



**c. WFC – Aditi Grover**

**Announcements:**

* We received several nominations for the 2021 Women's Faculty Council Outstanding Achievement and Mentorship of Women Faculty Awards. We want to thank co-chairs Kay Bjornen and Megan Macken, and the WFC Faculty Awards Committee, Tonya Hammer, Marianna Patrauchan, and LaRicka Wingate for their tireless work!
* WFC Faculty award recipients were announced during the University Convocation. For:
  + - * Inspiring Excellence – Noha Youssef, Professor – Microbiology and Molecular Genetics
      * Outstanding Achievement – Jennifer Borland, Professor – Art, Graphic Design and Art History
      * Rising Star – Brandy Wells, Assistant Professor – History
* We are currently fundraising for our 2022 Student Research Awards and plan to hold an in-person WFC Research Symposium and Student Research Awards Ceremony in April.
* WFC has published to our website [a revised version](https://womensfacultycouncil.okstate.edu/site-files/images/bestpracticescovid19_2021.pdf) of our “Best Practices for Supervisors Supporting OSU Faculty, Staff, and Student Caregivers During COVID-19”.
* We are continuing to work on exciting speakers through the next semester.

**Past Meeting:**

This past Monday, December 6th, we held our WFC Social at the State Room (4-6 pm). It was a great opportunity to unwind and celebrate the end of the Fall semester!

**Upcoming Meetings:**

**Spring 2022 Monthly Meetings**

Our WFC all-membership meeting will be during the spring 2022 semester. Meeting details will be announced soon.

Anyone interested in the WFC can visit our website at [http://womensfacultycouncil.okstate.edu](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Furl%3Fq%3Dhttps%3A%2F%2Fwww.google.com%2Furl%3Fq%253Dhttp%3A%2F%2Fwomensfacultycouncil.okstate.edu%2526amp%3Bsa%253DD%2526amp%3Bsource%253Deditors%2526amp%3Bust%253D1628813758358000%2526amp%3Busg%253DAOvVaw2qprLSPr4hvMFx1e3NkD_r%26sa%3DD%26source%3Deditors%26ust%3D1628813758367661%26usg%3DAOvVaw3JRdo5Rt3fHMuGPtqlHKXZ&data=04%7C01%7Caditi.grover%40okstate.edu%7C706189d28b1e4a324efc08d974e18c64%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637669334331320294%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Xgnm3%2FhMrx%2Bs1eIbSZDgWaku7eXjp4%2FYos0z6Hvv7EM%3D&reserved=0) and email [wfc@okstate.edu](mailto:wfc@okstate.edu) to sign up to be put on our email list.

**d. Graduate Council – Rebecca Sheehan**

***Recruitment Reports.*** Dean Tucker advised the Graduate Programs should be receiving their recruitment reports soon.

***Vaccination Mandate.*** Federal contractors require current employees and pending offers of employment for Spring, Summer and Fall 2022 to provide proof of vaccination or accommodation prior to their start dates.

***Banner Update.*** RoundUp is not pulling hyphenated names correctly. This is a new issue that is being resolved.

***3MT.*** Over 200 people participated via Zoom. Dr. Smith reported that the competition had over 50 entries with 12 finalists. Viewers were able to watch over the Zoom link and on the large screen on the McKnight Center lawn.

***30-Hour Master’s Degree.*** Council approved allowing a 30-hour master’s for both thesis and non-thesis options. This aligns with our accreditor, the Higher Learning Commission (HLC), minimums.

***Council of Graduate Schools April 15th Resolution.*** Council approved withdrawing from the April 15th Resolution which states that “No financial offer to a prospective student be required to respond prior to April 15th.” Council also approved developing a new policy that better addresses OSU graduate programs’ needs. No changes will take place until a new policy is approved.

***GPAs and Aged Coursework.*** Council approved removing aged coursework from Plan of Study GPA calculations. Dean Tucker and Dr. Van Delinder will meet with the Registrar concerning how to manage this for affected students. New language about minimum GPAs in the Graduate College Catalog will be updated.

***Academic Program Committee (APC) Items***. The following were approved by

Council:

Program Modifications:

1. M.S. Accounting – program option addition in Research Methods

2. M.S. Hospitality and Tourism – program requirement change

3. M.S. Quantitative Finance – program requirement change

4. M.S. Civil Engineering – admission requirement changes, remove GRE

5. Graduate Certificate – Business Analytics and Data Science – change elective options

6. M.S. Analytics and Data Science – program requirement change

7. Ph.D. Business Administration – program requirement change

8. M.A. Political Science – program requirement change

9. Ph.D. Biomedical Sciences – remove GRE requirement for admission

New Programs:

* 1. Ph.D. Health and Human Performance. (Approved pending clarification of GRE and “C” grades)
  2. Doctorate in Business Administration. (Approved with clarification of capstone project)
  3. Ed.S. Language, Literacy and Culture
  4. Graduate Certificate in Healthcare Compliance

***Graduate Faculty Membership.*** Council approved all recommended membership actions.

e. SAC – Melanie Bayles

**Congratulations to the 2021 Distinguished Service Award winner!**

**First Place: David Cox, Herd Manager, Department of Animal and Food Sciences**

*“David is the epitome of service. There have been many times over the 38 years that he has been called upon to show up early, stay late, respond to emergencies, etc. He is called upon because everyone knows he has the skill and knowledge to handle any situation, and he will accept the responsibility.”*

*“Graduate students who have worked with David typically comment that they could not have successfully completed their research without his counsel and cherish his friendship for the many ways he enriched their overall experience at OSU.”*

*“David is a gentleman who works hard every day to be sure the animals, people and equipment he is in charge of, are treated fairly and properly.”*

**Second Place: Kim Southworth, Director, Environmental Health and Safety**

*“Kim leads the entire EHS team on a daily basis while maintaining safety for the entire campus.”*

*“Kim continues to provide insight and guidance to the university to ensure the safety of the faculty, staff and students.”*

*“Kim has been great to work with, when times get rough or challenging, she is always there to provide insight, leadership and guidance.”*

**Third Place: Jack Henneha, Assistant Director of Operations, Student Health Center**

*“On a daily basis Jack is working across all of our functional areas to make sure that our operations are working and that patients are receiving a high level of care. He has worked tirelessly including late hours on the evenings and weekends to make sure that all of our operations are supported and setup properly.”*

*“Jack has a positive attitude and is always smiling. If he is presented with a problem, he will find a solution. He leads our team with integrity and a calm spirit.”*

*“On top of all of his hard work and effort Jack is one of the nicest people you will meet on campus. He is always polite, courteous, and has a great sense of humor.”*

**2021 Distinguished Service Award Finalists**

**Erin Johnson - Business and Marketing Client Coordinator, Food and Agricultural Products Center, Robert M. Kerr**

“Erin is a leader and a helper. She sees things that need attention and does the work.”

“She is a 'loyal and true' hard worker who gives her all cheerfully to the land grant mission. She represents OSU with distinction whether working in the field with established food companies and entrepreneurs or interacting with the public.”

**Tiegan Willoughby - Specialist Degree Audit, Office of the Registrar**

“Tiegan goes above and beyond in this role with his attention to detail, unending patience, unmatched integrity, and extreme diligence.”

“People often remark on how easy going and personable Tiegan is while helping them with their problems, and he is always cognizant of others' needs.”

**Robin Wilson - Director of Student Academic Services, College of Veterinary Medicine**

“She is respectful, trustworthy, and incredibly loyal to those who work for her.”

“Robin goes above and beyond in her daily responsibilities, but she also goes above and beyond when caring for her staff. She goes out of her way to recognize them and make them feel like part of the Vet Med family.”

**Sheary Johnson – Administrative Assistant, Robert M. Kerr Food and Agricultural Products Center**

“Sheary is the epitome of professionalism, always being the calm in the storm for this unit.”

  “Sheary does all of her work willingly and in the most effective and cheerful

way you could imagine.”

**Lee Freeman – System Analyst Sr., Division of Agriculture Sciences and Natural Resources**

“Lee is a cornerstone, she is equivalent to bringing in the artillery to battle, you know you will be able to rely on her to come through on any task due to her commitment and drive to bring value to the project EVERY single time.”

“Lee can see the light at the end of the tunnel, and she moves toward it, taking the rest of us by the hand.”

**Galadriel Lackey – Senior Library Tech II, Edmon Low Library**

"She is inevitably happy to contribute however she can and brushes off any suggestion to the contrary.”

“Gala is always willing to speak up and help a co-worker as needed. She is articulate and intelligent and she's someone I can count on.”

**Jennifer Weaver – Computer Specialist, Fire Protection Publications, College of Electrical, Architecture and Technology**

“Jen is a very positive and upbeat person. If you are having a bad day, she finds ways to cheer you up. She also, will go out of her way to help anyone in need.”

“She goes above and beyond to respond to support needs of thousands of people each month to ensure they are receiving high quality training and service. Her tenacity and heart of service have resulted in numerous instances of positive feedback.”

**2021 Distinguished Service Award Nominees**

**Beth Bridenstine Steve Sawyer**

**Tim Huff Kristi Seuhs**

**Casey Oldenburg Danyelle Talbot**

**Elizabeth Penland Heather Yates**

**Beth Powers**

Bayles put out a plea to all faculty and administrators present at the meeting that when the request for the Distinguished Staff Service Award goes out, please nominated someone. This year there was only 19 nominees from across campus. Bayles knows that there are many more staff members who should be recognized for their efforts. Bayles stated that this year they were not able to award many of the staff awards that are given at the University Awards Convocation because there were no nominees for them. Bayles stated that some of these nominations can come from staff, it’s really important that faculty and administrators take the time to recognize the outstanding staff that are present in their respective areas. This is a great way to recognize those who help make the campus run.

**REPORTS OF STANDING COMMITTEES:**

* 1. **Academic Standards and Policies: Brandt Gardner – No Report**
  2. **Athletics: Cindy Melancon – No Report**
  3. **Budget: Tyrrell Conway – No Report**
  4. **Campus Facilities, Safety, and Security: Tieming Liu – No Report**
  5. **Diversity: Divya Jaroni – Update**

Jaroni discussed the Land Acknowledgement Statement recommendation that was attached to the agenda. Cole opened the floor for discussion/questions. Seeing none moved to a vote. Those present in favor of the motion say Aye. Those on zoom please vote via the chat. Motion passed.

* 1. **Faculty: Matt Lovern – No Report**
  2. **Long-Range Planning and Information Technology: Kris Hiney – No Report**
  3. **Research: Bruce Dunn – No Report**
  4. **Retirement & Fringe Benefits: Sarah Hall – No Report**
  5. **Rules and Procedures: Karen Neurohr – Update**

Neurohr stated that the Rules and Procedures committee is working on amendments to the Faculty Council By-laws. We will have more information for everyone in January. We expect to be voting on the amendments at the February Faculty Council meeting once everyone has had a chance to look at them. We will seek feedback from the General Faculty regarding these changes.

* 1. **Student Affairs and Learning Resources: Toby Nelson – No Report**

Unfinished Business – None

New Business – None

The meeting adjourned at 4:09 p.m. The next regular meeting of the Faculty Council is Tuesday, January 11, 2022 at 3:00 p.m. in the Council Room, 412 Student Union.

Respectfully submitted,

Karen Neurohr, Secretary