GENERAL EDUCATION ADVISORY COUNCIL  
MEETING MINUTES SUMMARY  
Thursday, November 14, 2002  
3:30 p.m.  
101 Whitehurst Conference Room


Meeting was called to order at 3:30 p.m.

1. **Review of Courses Postponed from October 10, 2002**
   - ART 3673 Discontinue "H" effective Fall 2003 per N. Bormann
   - ART 4623 Discontinue "H" effective Fall 2003 per N. Bormann
   - DHM 3213 Continue "H"
   - DHM 3233 Continue "H"
   - DHM 4323* Discontinue "H" effective Fall 2003 – per D. Branson – course will continue to provide graduate credit

2. **ENGL 2513 – Appeal of Discontinued "H" – October 10, 2002**
   Council discontinued the Humanities designation during the October 10, 2002 meeting. Council believed the students were writing, but not reading enough published material. After careful review of a memo from the Department of English Creative Writing Faculty, in which this issue was clarified, Council voted to reinstate (continue) the "H" designation.

3. **ARCH 4073** Continue "H" – graduate credit will be removed via course action form
   - ENGL 4303 Continue "H" – graduate credit will be removed via course action form
   - ENGL 4313 Continue "H" – graduate credit will be removed via course action form
   - ENGL 4323 Continue "H" – graduate credit will be removed via course action form

4. **Remainder of "H" Courses for Regular Five-Year Review**
   - ENGL 4333 Continue "H"
   - ENGL 4403 Continue "H"
   - ENGL 4413 Continue "H"
   - ENGL 4433 Continue "H" – all seven English courses reviewed and approved
   - ENGL 4453 Continue "H" early at the 10/10/02 meeting
   - ENGL 4563 Continue "H"
   - ENGL 4703 Continue "H"
   - ENGL 4713 Continue "H"
   - ENGL 4723 Continue "H"
   - ENGL 4773 Continue "H"
   - ENGL 4803 Continue "H"
   - ENGL 4813 Continue "H"

Requests to remove the graduate credit for English courses currently providing graduate credit will be submitted via course action forms.

- ENGL 4713 Continue "H"
- ENGL 4723 Continue "H"
- ENGL 4773 Continue "H"
- ENGL 4803 Continue "H"
- ENGL 4813 Continue "H"
ENGL 4823  Continue "H"
ENGL 4833  Continue "H"
ENGL 4843  Continue "H"
ENGL 4853  Continue "H"
ENGL 4863  Continue "H"
ENGL 4933  Continue "H"
FLL 2103  Continue "H"
FLL 2203  Continue "H"
FLL 3103  Continue "H"
FREN 3853  Continue "H" – course also has "I" which will be reviewed later
GEOG 4103  Continue "H"
GEOG 4223  Continue "H"
HIST 1613  Continue "H"
HIST 1623  Continue "H"
HIST 1713  Continue "H"
HIST 2333  Granted "H" Effective Fall 2002
HIST 2343  Granted "H" Effective Spring 2002
HIST 3013  Tabled pending receipt of sufficient syllabus
HIST 3023  Tabled pending receipt of sufficient syllabus
HIST 3033  Tabled pending receipt of sufficient syllabus
HIST 3113  Granted "H" Effective Spring 2002
HIST 3153  Continue "H"
HIST 3173  Continue "H"
HIST 3203  Continue "H"
HIST 3233  Continue "H"
HIST 3243  Continue "H"
HIST 3253  Continue "H"
HIST 3263  Continue "H"
HIST 3313  Continue "H"
HIST 3323  Tabled – pending receipt of correct syllabus
HIST 3353  Continue "H" – note title change to Mediterranean World
HIST 3403  Continue "H"
HIST 3453  Continue "H"
HIST 3483  Granted "H" Effective Spring 2002
HIST 3503  Granted "H" Effective Spring 2002
HIST 3613  Granted "H" Effective Spring 2002
HIST 3623  Granted "H" Effective Spring 2002
HIST 3683  Granted "H" Effective Spring 2002
HIST 3963  Granted "H" Effective Spring 2002
HIST 4273  Granted "H" Effective Spring 2002
HIST 4463  Continue "H"
HIST 4483  Continue "H"
HIST 4543  Granted "H" Effective Spring 2002
HIST 4563  Granted "H" Effective Spring 2002
HIST 4573  Continue "H"

5. **Other Business**
A. Masters asked several questions in J. Wallin's absence regarding the online request form.

- Should a box be inserted to indicate cross-listings? Yes, to prevent different treatment of identical courses.
- Should a comment box be included for faculty to describe how students meet the writing component criteria?
- Information on the Writing Center. According to C. Moder, any student may schedule an appointment to receive assistance with writing.

B. Gates asked to further the discussion regarding the revision/clarification of the writing component for the General Education Criteria. N. Jones mentioned that in-class writing and essays are not appropriate vehicles to accomplish this goal. A few options suggested were to require "H" courses to include instructor feedback/editing of written work or require students to rewrite or modify written work. This topic will be revisited during future GEAC meetings.

C. Gates reminded members that the GEAC will not meet in December nor January. The next meeting will be February 13, 2003, 3:30 p.m. in 101 Whitehurst Conference Room. A reminder will be sent in January along with instructions for the next set of five-year reviews.

Meeting adjourned at 4:40 p.m.

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cc: Jack Vitek Nick Bormann - Art
    Bill Ivy Donna Branson - DHM
    General Education Advisory Council William Bryans - History
    Instruction Council Perry Gethner – Foreign Languages
    Joan Payne Dale Lightfoot - Geography
    Linda Bentley Carol Moder - English
    Linda Sanders Randy Seltsinger - Architecture
    Student Academic Services Directors