

INSTRUCTION COUNCIL

MINUTES

Thursday, August 3, 2023

126 ITLE or Zoom

<https://okstate-edu.zoom.us/j/96284911705?pwd=bkITQk5Kc08ydC9GVXJnU2FLaTg0Zz09>

PASSCODE: 596082

9:00 a.m. – 10:30 a.m.

In attendance: Shannon Baker, Chad Blew, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Jami Fullerton, Sunderesh Heragu, Ebonie Hill, Sarah Johnson, Diane Jones, Chris Ormsbee, Rita Peaster, Jerry Ritchey, Adrienne Sanogo, Candace Thrasher, Jean Van Delinder and Chris Francisco, Chair.

1. **Reduced-load Accommodation and Eligibility for the Honor Rolls – Chris Francisco and Rita Peaster**

Draft Exception to Honor Rolls Criteria

“University Academic Regulation 6.11 describes eligibility for the honor rolls. In order to appear on either the President’s List of Distinguished Students or the Dean’s List of Distinguished Students, an undergraduate must be a full-time student who completed at least 12 earned OSU credit hours during a fall or spring semester with the required grade-point average. However, some undergraduate students have a disability that makes academic success not obtainable when they take 12 or more hours per semester. When Student Accessibility Services (SAS) verifies such a disability for a student and recommends full-time status for the student be under 12 hours per fall or spring semester, the student shall be eligible for the honor rolls if they enroll in at least as many hours as SAS recommends for full-time status, notwithstanding the usual 12-hour requirement of UAR 6.11”.

R. Peaster added that any federal program would still require a full-time student to take 12 or more hours per semester, as determined by Federal Financial Aid, NCAA regulations, etc.

Motion was made by A. Doust and seconded by J. Fullerton to accept the exception to Student Accessibility Services recommendation to allow students with reduced-load accommodations be eligible for the honor roll, and IC members approved.

2. **Instructional Faculty Qualifications – Chris Francisco**

As OSU prepares for the Higher Learning Commission (HLC) accreditation site visit in two years, C. Francisco wanted to relay to IC members to emphasize to their colleges the importance of HLC requirements when hiring instructional faculty. OSU prefers to hire individuals with the specified HLC requirements; however we know there are occasions when that is not feasible. OSU Policy 2-0906 - Verification of Instructional Faculty Qualifications – places the burden on the unit to determine appropriate qualifications. These hiring qualifications will need to meet the HLC requirements. If an individual is hired who does not meet those standard qualifications, policy 2-0906 includes a form that must be completed and routed through the appropriate chain of command for approval. Presumably the degree is verified during the hiring process. Units need to verify all their instructional faculty meet the HLC guidelines.

A. Sanogo mentioned that several of their academic advisors teach the freshmen seminar course, some of which have not yet attained their graduate degree. C. Francisco mentioned speaking with R. Chung to investigate a process of some kind of blanket policy regarding the teaching advisors. L. Burns interjected that teaching advisors are not considered instructional faculty by HLC definition. C. Francisco will send link to policy 2-0906 and to HLC definition of instruction faculty to IC members.

