

INSTRUCTION COUNCIL

MINUTES

Thursday, June 15, 2023

126 ITLE or Zoom

<https://okstate-edu.zoom.us/j/96284911705?pwd=bkITQk5Kc08ydC9GVXJnU2FLaTg0Zz09>

PASSCODE: 596082

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Mario Borunda, Chuck Bunting, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Craig Freeman, Richard Frohock, Jeff Hartman, Diane Jones, James Knecht, Marlys Mason, Chris Ormsbee, Rita Peaster, Libby Reigh, Jerry Ritchey, Adrienne Sanogo, Candace Thrasher, Jean Van Delinder and Chris Francisco, Chair.

1. Welcome Week – Libby Reigh

L. Reigh is the Associate Director, Undergraduate Admissions, overseeing the New Student Experience, which includes campus tours, perspective student visits, orientation, and Cowboy Welcome. This year is L. Reigh's 17th recruitment cycle.

L. Reigh informed Instruction Council (IC) members that First Year Success / Orientation and Enrollment joined Office of Admissions in November 2022. Admissions created a webpage dedicated to the Cowboy Welcome, The Cowboy Spotlight events that are part of Cowboy Welcome include SUAB night, student organization fair, Library House Party, Cowboy Kickoff – New Student Convocation, Rock the Block, Late Night Café, Xposed, and class photo. Please visit <https://go.okstate.edu/admissions/cowboy-welcome/index.html> for additional details. L. Reigh also encouraged IC members to investigate the guidebook app. Along with the list of signature events, the website has detailed individual college spotlight events, to allow focus on the importance of those individual college events. Because this information is closely tied to student retention, it is important to capture data with students who attend these events through swipes or QR codes. Motto in Admissions - "if it's not in Slate, it didn't happen."

- A. Sanogo requested that CEHS signature events be located on same row rather than separated by itself in the College Spotlight Event section
- M. Mason requested that SSB information be corrected to Thursday, August 24 at 3:30pm
- C. Clary requested clarification regarding students who are entering OSU through University College Advising. They will be encouraged to attend any of the college events, but especially the college of their intended major.

2. English Proficiency – Chris Francisco

The State Regents distributed an annual email regarding English proficiency, and OSU is required to collect data from colleges/departments. OSU's policy has been under revision for a considerable length of time. C. Francisco distributed the policy several weeks ago and received a few comments in response. In short, this state statute requires our instructors be proficient in the English language, and as a higher education institution, we have a statutory obligation to gather data regarding any grievances pertaining to language. C. Francisco would prefer to have a simple university process to address this situation. The current approach needs leeway for getting instructors used to teaching in our classrooms and getting students used to instructors where English is their second language. Patience is needed from students.

C. Francisco also mentioned that each department evaluates their potential new hires regarding their proficiency in the English language. Their interview process typically requires a presentation of some sort, and we should be able

