In attendance: Laurie Beets, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Rich Frohock, Jami Fullerton, Jeff Hartman, Sunderesh Heragu, Diane Jones, James Knecht, Marlys Mason, Chris Ormsbee, Rita Peaster, Jerry Ritchey, Adrienne Sanogo, Candace Thrasher, Jean Van Delinder and Chris Francisco, Chair.

1. **Faculty Fellows – Chris Francisco**
The Faculty Fellows list was recently distributed throughout campus. These fellows will be spearheading the most important aspects of the new Strategy plan for the University. The most relevant faculty fellow to Instruction Council is the General Education Faculty Fellow, Dr. Tammy Mix. The Office of Academic Affairs emailed the deans of the undergraduate colleges requesting nominations for working group members in an effort to implement changes for general education. This group will have input from a broad range of areas across campus (faculty / staff / administrators).

   Another relevant faculty fellow to IC is the Integrating the Arts Faculty Fellow, Dr. Rebecca Brienen. She will be coordinating efforts with the General Education group, as well as the general campus population involving the many different types of art on our campus, finding ways to create meaningful arts experience for our students across campus.

   There will be two additional faculty fellows appointed in the near future:
   1)   Leadership
   2)   Extension

   One of the purposes of these faculty fellows is to offer leadership opportunities to multiple faculty members, especially some of the more mid-career level faculty where they have not had the leadership opportunities.

2. **Reminders about curricular efforts – Chris Francisco**
C. Francisco has been in contact with the State Regents staff recently. There is a new Vice Chancellor of Academic and Student Affairs, Dr. Robert Placido. One of the things Chancellor Garret tasked him with was a complete overhaul of Chapter Three Academic Affairs policies. Dr. Placido feels that there are a significant number of processes at the state level that are barriers rather than gateways. Our conversations and email correspondence but are moving in a good direction. The goal of becoming more nimble in higher education is sometimes impeded by the processes required of us at the State Regents level.

   In order to prepare us for the potential State Regents changes and strategy implementation, C. Francisco asked IC members to consider and prepare for the following:
   a. Converting minors to certificates - units should consider which minors they would convert and how (planning phase at this point)
   b. Creating a smoother transition for transfer students with the OSU system, specifically OSU IT and OSU OKC. Identify where we have mismatches in courses, where content is divided differently, to see if we can determine specific issues. C. Francisco would like to have a numerical alignment course list between OSU Stillwater / OSU IT / OSU OKC by April, 2023.
   c. Preparing transfer agreements with Connors State as discussed with several of the colleges.

3. **Curriculum**
   1) <u>**Information Item Only:**</u>
       N/A

2) Course Action Summaries:

College of Engineering, Architecture, and Technology – attached

Motion was made by C. Freeman and seconded by J. Fullerton to accept the attached College of Engineering, Architecture and Technology ENGR 4040 course action, and IC members approved.

College of Veterinary Medicine – attached

Motion was made by A. Doust and seconded by M. Mason to accept the attached College of Veterinary Medicine course actions, and IC members approved.

3) Program Modifications:

Ferguson College of Agriculture

Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Communications (013)
Course requirement change
- For main degree
  - Remove CHEM 1014/CHEM 1215/CHEM 1314 and 3 hours designated N
  - Add 7 hours of Natural Science (N). Must include one Laboratory Science (L) course
  - Add ANSI 1023 and ANSI 1021 as alternate to ANSI 1124
  - Add MKTG 3213 as alternate to AGEC 3323
  - Add NREM 4043, POLS 3493, POLS 4363, or POLS 4593 as alternate to AGEC 3703
  - Add AGEC 3723 or LSB 3213 as alternate to AGEC 3713
- For Animal Science Double Major option
  - Add ANSI 1023 and ANSI 1021 as alternate to ANSI 1124
  - Add MKTG 3213 as alternate to AGEC 3323
  - Add NREM 4043, POLS 3493, POLS 4363, or POLS 4593 as alternate to AGEC 3703
  - Add AGEC 3723 or LSB 3213 as alternate to AGEC 3713
- The proposed changes are requested to address changes in courses offered and provide additional flexibility for students.
- No new courses will be added and no courses will be deleted
- Total credit hours will not change

Motion was made by A. Doust and seconded by C. Freeman to accept the above-mentioned Ferguson College of Agriculture Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Communications program modification, and IC members approved.

College of Arts and Sciences

Bachelor of Arts in German (113)
- Remove GRMN 2813, GRMN 3803, and GRMN 4333/GRMN 4343
- Add 3 hours from GRMN 3343, GRMN 3463, GRMN 3813
- For main degree and Pre-Law option
  - Increase 12 or more hours from a guided list to 21 or more hours from a guided list.
- The proposed changes are requested due to changes in student interest and number of faculty.
- Five new courses will be added and no courses will be deleted
- Total credit hours will not change

Motion was made by J. Van Delinder and seconded by J. Fullerton to accept the above-mentioned College of Arts and Sciences Bachelor of Arts in German program modification, and IC members approved.

Bachelor of Science in Human Development and Family Science (094)
Course requirement change
- For Early Childhood Education option
  - Remove NSCI 2114
  - Add Select one course from the following: GEOL 1014, GEOL 1224, PBIO 1404, NREM 1014
  - The proposed changes are requested to fulfill the 4X12 general education requirements for Early Childhood Education students.
  - No new courses will be added and no courses will be deleted.
  - Total credit hours will not change

Bachelor of Science in Public Health (116)
Course requirement change
- For Community Health option
  - Remove HLTH 3351 and HLTH 4902
  - Add HLTH 3923, HLTH 4313, HLTH 4903, and HLTH 3343
  - Decrease electives from 17 to 8 credit hours
- For Exercise and Health option
  - Remove HLTH 3351, HLTH 3913, HLTH 4533, HLTH 4902
  - Add HLTH 3343, HLTH 3923, HLTH 3673, HLTH 4313, HLTH 4903
  - Decrease electives from 12 to 6 credit hours
- The proposed changes are requested to align the curriculum with standards from the Council on Education in Public Health.
- Three new courses will be added and no courses will be deleted.
- Total credit hours will not change

Undergraduate Certificate in Public Health (318)
Course requirement change
- Remove HLTH 3351
- Add HLTH 3343
- The proposed changes are requested to align the curriculum with standards from the Council on Education in Public Health.
- No new courses will be added and no courses will be deleted.
- Total credit hours will increase from 16 to 18

Bachelor of Science in Secondary Education (182)
Course requirement change
- For Mathematics option
  - Remove SMED 4013
  - Add SMED 3313 and SMED 4133
  - Remove MATH 4713/MATH 4753/MATH 4813 and MATH 4033
  - Add 3 hours of 4000+ level MATH or STAT 4203 or CS 3653, excluding 0-ending or Thesis courses
- For Science option
  - Remove SMED 4013
  - Add SMED 3313 and SMED 4133
  - Remove GEOL 1114
  - Add GEOL 1214
  - Decrease college/departmental electives from 8-14 to 5-11 credit hours
- The proposed changes are requested to include a common course for secondary education majors and respond to changes in curriculum in Mathematics and Geology.
- No new courses will be added and no courses will be deleted.
- Total credit hour will not change

Bachelor of Science in Secondary Education (182)
Existing program online delivery

The College of Education and Human Sciences requests online delivery for the existing Bachelor of Science in Secondary Education. Oklahoma is facing a teacher shortage. Offering the Bachelor of Science in Secondary Education online allows students to live and contribute to their communities while earning their degree.

Discussion: We are working with OSU OKC and TCC who can provide us with online courses when agreements cannot be made with departments here at OSU STW. A. Sanogo expressed her concern regarding specific OSU STW departments outside her college who have been unwilling to present their courses online, which forces her departments to look elsewhere for those specific online courses. C. Ormsbee informed IC members that there are 1,945 students who are completely online. Because we have seen such growth in our online population, we must be able to continue to address the interest and provide the online programs. A large majority of those students are transfer students, and therefore we have targeted our marketing toward the transfer student.

Motion was made by A. Doust and seconded by J. Fullerton to accept the above-mentioned College of Education and Human Sciences program modifications, and IC members approved.

College of Engineering, Architecture and Technology

Master of Engineering in Electrical Engineering (524)
Degree requirement change
- Remove the GRE admission requirement
- The proposed change is requested to reduce barriers to admission.
- Total credit hours will not change

Motion was made by A. Doust and seconded by C. Freeman to accept the above-mentioned College of Engineering, Architecture and Technology program modification, and IC members approved.

4. **Other**
   - C. Francisco updated IC members on COVID issues across campus. There has not been a significant increase in positive case numbers, and hospitalization numbers are decreased from one year ago. Although there have been discussions regarding an end to public health protocols, no official decision has been made. We will continue to stay vigilant, keeping an eye on the OSU COVID Dashboard.
   - C. Francisco explained there have been inquiries made to the Provost's office regarding required in person attendance at governance sorts of meeting within departments. The August annual memo from Provost Mendez regarding wellness best practices / strategies encourages inclusivity for faculty governance meetings by maintaining a virtual option for those types of meetings. Faculty are concerned with lack of virtual options. Essential meetings are to include a virtual option.
   - C. Ormsbee reminded IC members about the Inclusive Teaching Conference March 9th. You may register now - $25 fee to cover the cost associated with food - at ITLE.okstate.edu, go to Events and review announcements. There will be a way to make arrangements for departments to pay for multiple registrations.

Meeting was adjourned at 9:37am

Minutes were recorded by K. Campbell

CURRICULAR REQUESTS FROM THE COLLEGE OF Engineering, Architecture, & Technology

Date: 1/27/23

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER		TITLE		ACTION		
NEW COURSES					New Course Descriptions:	
ENGR 4040		**Interdisciplinary Senior Design**			Prerequisite: Permission of Instructor & Department for all students. Description: **Open-ended interdisciplinary design project with team** **format addressing real world challenges through applied engineering, collaborative problem solving and design solutions, prototyping, economic analysis, project management, and fostering entrepreneurial/ intrapreneurial opportunities. Projects may be sponsored by a company, agency, individual or be self- generated. Team members work with sponsors, professionals, and faculty who serve as mentors in fields related to their project focus. No degree credit for credit in ENGR 4403 and ENGR 4404. (CH 1-8;max 20)**	New course

CURRICULAR REQUESTS FROM THE COLLEGE OF <u>Veterinary Medicine; Dept of Veterinary Clinical Sciences</u>

Date: <u>1/26/2023</u>

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER		TITLE		ACTION		
NEW COURSES				New Course Descriptions:		
VCS 7612		Small Animal Medicine		Diagnosis, prognosis, treatment and prevention of general medical diseases.		New course
VCS 7622		Small Animal General Surgery		Diagnosis, prognosis, treatment and prevention of general surgical diseases.		New course
VCS 7632		Emergency & Critical Care		Clinical rotation in critical and emergency medicine.		New course
VCS 7642		Small Animal Medicine Elective		Diagnosis, prognosis, treatment and prevention of general medical diseases.		New course
VCS 7652		Small Animal General Surgery Elective		Diagnosis, prognosis, treatment and prevention of general surgical diseases.		New course
VCS 7662		Large Animal Emergency & Critical Care Elective		Clinical rotation in critical and emergency medicine.		New course
VCS 7592		Behavior Medicine Elective		Clinical reinforcement in the application of basic procedures and methods for diagnosing and treating common behavioral problems of the dog and cat.		New course
VCS 7602		Dermatology Elective		Clinical reinforcement in the application of pathogenesis, diagnosis, pathology, medical and surgical treatment, and prevention of diseases related primarily to skin.		New course
MODIFIED COURSES						
VCS 7000		Clinical Sciences Elective III				Change grade mode to pass/fail.
VCS 7002		Anesthesiology I				Change grade mode to pass/fail.
VCS 7012		Anesthesiology III				Change grade mode to pass/fail.
VCS 7022		Cardiology II				Change grade mode to pass/fail.

VCS 7042		Small Animal Primary Care I	Small Animal Wellness & Disease Prevention		Prerequisite(s): None Grade mode changed to Pass/Fail	Change course title, grade mode, prerequisite(s)
VCS 7052		Small Animal Primary Care II	Small Animal Wellness & Disease Prevention		Prerequisite(s): None Grade mode changed to Pass/Fail	Change course title, grade mode, prerequisite(s)

CURRICULAR REQUESTS FROM THE COLLEGE OF <u>Veterinary Medicine; Dept of Veterinary Clinical Sciences</u>

Date: <u>1/26/2023</u>

VCS 7062		Small Animal Primary Care III				Change grade mode to pass/fail.
VCS 7072		Diagnostics I				Change grade mode to pass/fail.
VCS 7082		Equine Medicine I				Change grade mode to pass/fail.
VCS 7092		Equine Medicine II				Change grade mode to pass/fail.
VCS 7102		Equine Medicine III				Change grade mode to pass/fail.
VCS 7122		Equine Surgery & Sports Medicine II				Change grade mode to pass/fail.
VCS 7132		Equine Surgery & Sports Medicine III				Change grade mode to pass/fail.
VCS 7202		Field Services & Production Medicine II				Change grade mode to pass/fail.
VCS 7212		Field Services & Production Medicine III				Change grade mode to pass/fail.
VCS 7222		Food Animal Medicine & Surgery I				Change grade mode to pass/fail.
VCS 7232		Food Animal Medicine & Surgery II				Change grade mode to pass/fail.
VCS 7242		Food Animal Medicine & Surgery III				Change grade mode to pass/fail.

CURRICULAR REQUESTS FROM THE COLLEGE OF <u>Veterinary Medicine; Dept of Veterinary Clinical Sciences</u>

Date: <u>1/26/2023</u>

VCS 7252		Hospital Based Theriogenology II				Change grade mode to pass/fail.
VCS 7262		Hospital Based Theriogenology III				Change grade mode to pass/fail.
VCS 7272		Small Animal Emergency & Critical Care I				Change grade mode to pass/fail.
VCS 7282		Small Animal Emergency & Critical Care III				Change grade mode to pass/fail.
VCS 7292		Large Animal Bovine Theriogenology III				Change grade mode to pass/fail.
VCS 7302		Large Animal Equine Theriogenology III				Change grade mode to pass/fail.
VCS 7312		Large Animal Theriogenology II-A				Change grade mode to pass/fail.
VCS 7322		Large Animal Theriogenology II-B				Change grade mode to pass/fail.
VCS 7332		Large Animal Theriogenology III				Change grade mode to pass/fail.
VCS 7342		Ophthalmology II				Change grade mode to pass/fail.
VCS 7352		Ophthalmology III				Change grade mode to pass/fail.
VCS 7372		Radiology I				Change grade mode to pass/fail.

CURRICULAR REQUESTS FROM THE COLLEGE OF <u>Veterinary Medicine; Dept of Veterinary Clinical Sciences</u>

Date: <u>1/26/2023</u>

VCS 7382		Radiology III				Change grade mode to pass/fail.
VCS 7392		Small Animal Internal Medicine I				Change grade mode to pass/fail.
VCS 7402		Small Animal Internal Medicine II				Change grade mode to pass/fail.
VCS 7412		Small Animal Internal Medicine III				Change grade mode to pass/fail.
VCS 7422		Small Animal Surgery I				Change grade mode to pass/fail.
VCS 7432		Small Animal Surgery III				Change grade mode to pass/fail.
VCS 7442		Surgical Fundamentals in Shelter Patients I				Change grade mode to pass/fail.
VCS 7452		Ultrasound/Clin Path II	Ultrasound Elective	Students will work with clinical pathology residents and laboratory personnel. Emphasis is placed on cytology, hematology and parasitology. Each student will spend one week in each area.	Prerequisite(s): None Grade mode changed to Pass/Fail **New Description**: Observing/performing ultrasound exams.	Change course title, grade mode, course description, prerequisite(s)
VCS 7472		Zoological Medicine II				Change grade mode to pass/fail.
VCS 7482		Zoological Medicine III				Change grade mode to pass/fail.
VCS 7502		Small Animal Medicine Clerkship I				Change grade mode to pass/fail.
VCS 7512		Small Animal Medicine Clerkship II				Change grade mode to pass/fail.

CURRICULAR REQUESTS FROM THE COLLEGE OF <u>Veterinary Medicine; Dept of Veterinary Clinical Sciences</u>
Date: <u>1/26/2023</u>

VCS 7522		Small Animal Medicine Clerkship III			
VCS 7532		Applied Diagnostic Medicine and Laboratory Investigations III			
VCS 7542		Small Animal Emergency & Critical Care II			
VCS 7912		Grand Rounds			

Always list the current or proposed course prefix, number, and title.
If course number, title, description, or prerequisite changes, list the requested modifications.
<u>**If new course, list the description under "Action"**</u> **and include any prerequisites below the description. If zero ending course, list the credit hours with course number.**

Head of the Department – Date

College Dean (Department's Home College) – Date