

INSTRUCTION COUNCIL

MINUTES

Thursday, June 2, 2022

126 ITLE or Zoom <https://zoom.us/j/96284911705>

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Chad Blew, Aaron Christensen, Cynda Clary, Alana Cluck, Andrew Doust, Richard Frohock, Jeff Hartman, Sunderesh Heragu, Susan Johnson, James Knecht, Marlys Mason, Rita Peaster, Jerry Ritchey, Kyndal Roark, Adrienne Sanogo, Candace Thrasher, Jean Van Delinder and Chris Francisco, Chair.

1. College-wide scholarship award processes discussion – Adrienne Sanogo

The College of Education and Human Sciences would like to streamline the way they approach students regarding the application process, the selection process and the awarding process. EHS put together a working group to discuss this issue, and one of the suggestions was to seek input from Instruction Council (IC).

- Office of Scholarships and Financial Aid – C. Blew reported that there is no application process. If students meet criteria, they are automatically entered. C. Blew also suggested that specific scholarships could be given by formula and no review process would be needed
- CAS – A. Doust explained that CAS has no application process. The college looks at financial need and specific GPA requirements
- SSB - M. Mason informed the group that they utilize Excel and Qualtrics to manage their scholarship process. She would be happy to visit with A. Sanogo separately to discuss details
- FCA – C. Clary stated that they use one application that includes all academic departments. The college refines the application each year due to new scholarships that become available to their students. They award \$1.8 million per year. They have a process of promoting of scholarships via a multifaceted approach. This year they received 1100 applications. She also mentioned the need for scholarship funds for continuing students as well as incoming students.
- CEAT – S. Heragu suggested utilizing staff members from all colleges to gather to discuss best practices

2. Curriculum

1) Information Item Only:

Deactivation:

HLTH 5960 – Directed Readings

HTM 2153 – Introduction to Hospitality Accounting

HTM 2533 – Hospitality Information Technology

HTM 2771 – Hospitality and Tourism Speaker Series

HTM 3213 – Hospitality and Tourism Management and Organizations

HTM 3411 – Hospitality and Tourism Pre-Internship Seminar

HTM 4525 – Capstone in Hospitality Management

Reactivation:

AERO 4554 – Introductory Flight Training Program

HTM 4833 – Casino and Gaming Management

2) **Course Actions Summaries:**

3) **Program Modifications:**

College of Arts and Sciences

Minor in Military Science

Change to existing minor

Motion was made by A. Sanogo and seconded by C. Clary to accept the above-mentioned College of Arts and Sciences, minor in Military Science program modification, and IC members approved.

College of Education and Human Sciences

Bachelor of Science in Nursing

New Program

The College of Education and Human Sciences proposes a Bachelor of Science in Nursing to meet the significant need for more nurses in Oklahoma. The program will be delivered in a traditional format at both OSU-Stillwater and OSU-Tulsa.

Discussion: A. Cluck detailed the Bachelor of Science in Nursing program proposal for IC members. The proposal addresses the critical shortage of Registered Nurses in our country, and even more so in Oklahoma (46th out of 50th per capita). OSU Admissions has reported that a Bachelor of Nursing degree receives the highest number of all requests. This proposed program specifies that the first and second years of the program will be devoted to pre-requisites, which can be fulfilled at OSU-STW or at other institutions and hours would transfer in. The last two years of the proposed nursing degree must be completed at OSU-STW or OSU-TUL.

Currently, there are 119 students enrolled in the pre-nursing certificate program within the College of Arts and Sciences. In order to complete a bachelor's degree, these students will need to apply to other institutions across the state to finish their nursing degree, or upon Board approval of the proposal, OSU can provide that program for our students.

Motion was made by A. Doust and seconded by C. Clary to accept the above-mentioned College of Education and Human Sciences, Bachelor of Science in Nursing degree program, and IC members approved.

Ferguson College of Agriculture

Minor in Agronomy

Change to existing minor

Bachelor of Science in Agricultural Sciences and Natural Resources in Animal Science (018)

Option Suspension

- Suspend option in Agricultural Education
- The college intended to delete this option with the other seven option deletions in February. Suspending the option now will allow removal of the degree sheet from the upcoming 2022-23 catalog listing, and there will be a proposal to delete the option for the following year.

Minor in Environmental Science

Change to existing minor

TABLED for further discussion with the director of Environmental Science program.

Minor in Soil Science

Change to existing minor

Motion was made by A. Doust and seconded by A. Sanogo to accept the above-mentioned Ferguson College of Agriculture curriculum requests with the exception of the tabled change to the minor in Environmental Science, and IC members approved.

- 3. Other** – C. Francisco detailed a draft of a policy that was recently submitted to Academic Affairs and Student Affairs by Rebecca Brien, Associate Dean, College of Arts and Sciences. This policy relates to student health and safety while traveling. It seems prudent to have overarching campuswide guidelines in this area. A small working group is needed to discuss this campuswide approach. Nominations for working group members are to be submitted to C. Francisco. It is his hope that an official recommendation be presented to the President's Cabinet later this summer. R. Frohock added that Global Studies and Partnerships is also working on a policy related to travel and study abroad. Coordination of these two policies may be useful.

Meeting was adjourned at 9:26am.

Minutes were recorded by K. Roark.