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INSTRUCTION COUNCIL

MINUTES

Thursday, November 3, 2022
126 ITLE or Zoom https://zoom.us/j/96284911705
9:00 a.m. – 10:30 a.m.

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In attendance: Laurie Beets, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Jeff Hartman, Sunderesh Heragu, Sarah Johnson, Diane Jones, James Knecht, Chris Ormsbee, Jerry Ritchey, Kyndal Roark, Adrienne Sanogo, Candace Thrasher, Jean Van Delinder, Sarah Vizza, Missy Wikle and Chris Francisco, Chair.

1. **Curriculum**
   1) **Information Item Only:**
      N/A
   2) **Course Actions Summaries:**

      Ferguson College of Agriculture

      Motion was made by A. Sanogo and seconded by A. Doust to accept the attached Ferguson College of Agriculture course actions, with the exception of the tabled AGIN 5713 and 5723, and IC members approved.

      College of Arts & Sciences

      Motion was made by C. Clary and seconded by C. Freeman to accept the attached College of Arts and Sciences course actions, with the exception of the tabled HIST 3603 and STAT 3033, and IC members approved.

      College of Education and Human Sciences

      Motion was made by J. Van Delinder and seconded by S. Heragu to accept the attached College of Education and Human Sciences course actions, and IC members approved.

      College of Engineering, Architecture and Technology

      Motion was made by C. Clary and seconded by A. Doust to accept the attached College of Engineering, Architecture and Technology course actions, with the exception of the tabled CHE 3113, 3123, 3543, 4002, 4543 5543, and IC members approved.

      Global Studies and Partnerships
      Will be discussed during 11-17-22 IC meeting

      Honors College

      Motion was made by S. Heragu and seconded by A. Doust to accept the attached Honors College course actions, and IC members approved.

      Spears School of Business – Undergraduate Courses
      Will be discussed during 11-17-22 IC meeting

      Spears School of Business – Graduate Courses
      Will be discussed during 11-17-22 IC meeting

College of Veterinary Medicine

Motion was made by A. Doust and seconded by S. Heragu to accept the attached College of Veterinary Medicine course actions, and IC members approved.

3) **Program Modifications:**

College of Arts and Sciences

Bachelor of Arts in Multimedia Journalism (478)
Degree requirement change
- Remove "A minimum of 72 hours must be taken outside of MC-MMJ-SC-SPM."
- Increase hours taken in one department (MC-MMJ-SC-SPM) from 48 to 54 hours.
- The proposed changes are requested due to recent accreditation changes.
- Total credit hours will not change

Bachelor of Arts in Sports Media (479)
Degree requirement change
- Remove "A minimum of 72 hours must be taken outside of MC-MMJ-SC-SPM."
- Increase hours taken in one department (MC-MMJ-SC-SPM) from 48 to 54 hours.
- The proposed changes are requested due to recent accreditation changes.
- Total credit hours will not change

Motion was made by C. Clary and seconded by C. Freeman to accept the above-mentioned College of Arts and Sciences program modifications, and IC members approved.

College of Engineering, Architecture and Technology

Bachelor of Science in Chemical Engineering (041)
Course requirement change – *additional changes indicated by CF*
- Remove STAT 4033 or STAT 4073
- Remove CHEM 3433
- Add CHE 3543 and require a grade of C or better
- The proposed changes are requested due to a recent accreditation visit and feedback from alumni and employers.
- Total credit hours will decrease from 126-131 to 123-128

TABLED for further discussion

Bachelor of Science in Computer Engineering (467)
Course requirement change
- Add ECEN 2233
- Remove ECEN 3233
- The proposed changes are requested to reflect course material better.
- Total credit hours will not change

Bachelor of Science in Electrical Engineering (071)
Course requirement change
- Add ECEN 2233
- Remove ECEN 3233
- The proposed changes are requested to reflect course material better.
- Total credit hours will not change

Motion was made by A. Doust and seconded by J. Van Delinder to accept the above-mentioned College of Engineering, Architecture and Technology program modifications with the exception of the tabled Bachelor of Science in Chemical Engineering course requirement change, and IC members approved.

Center for Health Sciences

Master of Science in Medical Sciences
The Center for Health Sciences proposes a Master of Science in Medical Sciences be offered in electronic and traditional formats. The proposed Master of Science in Medical Sciences is designed for students seeking a post-baccalaureate educational experience to enhance their competitiveness in professional or graduate schools and students seeking to complete a master's degree after earning a graduate certificate in Medical Sciences or as they matriculate into the Doctor of Osteopathic Medicine program.

Motion was made by A. Doust and seconded by J. Van Delinder to accept the above-mentioned Center for Health Sciences program request, and IC members approved.

2. **Other**
   a. C. Ormsbee presented Canvas usage generalized data (see pages 4 to 6 for details). Instructors are encouraged to create their courses in Canvas and the data attached indicates by college the number of courses created and the number of courses actually populated. When OSU moved the D2L platform to Canvas, the D2L usage was around 60 percent. For undergraduate courses 86 percent of the courses that were created within Canvas have been populated. Approximately 66 percent of the graduate courses created have been populated. There are limitations within the Canvas system gradebook but C. Ormsbee assured IC members that there are ways to work around those limitations. She encouraged instructors to contact ITLE with those issues.
   b. C. Francisco informed IC members of two working groups in action:
      i. Student Affairs working group to investigate technology to better track student engagement: We are finding difficulty in having a technological solution that is convenient for faculty and staff to use for student participant at events. This working group will focus on solutions and provide data on these options. They will also be soliciting feedback. VP Doug Hallenbeck and Dr. Todd Misener are coordinating this effort. C. Clary will provide representation from Instruction Council on this working group.
      ii. Graduation application working group to discuss the flexibility of the policy and process: There has been considerable discussion regarding whether OSU should still confer a degree if a student forgets to submit a graduation application. There is a possibility of no longer making the graduation application a requirement, but still asking students to complete the application if they want to participate in the graduation ceremony, provide diploma information, etc. There are many issues to consider in this matter. There have been several cases where the students completed their courses for a specific degree but failed to apply for graduation. Fast forward ten years down the road, they need their diploma but because they never applied for graduation, they never received the diploma, and their degree plan has expired. At that point policy exceptions are required to allow that degree to be conferred. OSU needs more flexibility in those types of cases. C. Clary expressed concern regarding communication involving graduation check. OSU does not have a good system for students to indicate their plans for graduating. If they are not required to apply for graduation, there is no trigger for a graduation check to be performed. Registrar Rita Peaster will be chairing this working group.

Meeting was adjourned at 9:46am

Minutes were recorded by K. Roark

Canvas Usage - Undergraduate

Fall 2022

College	1000-2000			3000-4000			Total		
	Populated	Created	%	Populated	Created	%	Populated	Created	%
A&S	1078	1171	92.06%	691	919	75.19%	1769	2090	**84.64%**
Spears	75	78	96.15%	355	370	95.95%	430	448	**95.98%**
Ferguson	43	49	87.76%	173	238	72.69%	216	287	**75.26%**
CEAT	94	104	90.38%	220	235	93.62%	314	339	**92.63%**
ED&HS	111	119	93.28%	261	287	90.94%	372	406	**91.63%**
Honors	27	28	96.43%	3	25	12.00%	30	53	**56.60%**
Global	0	0	0.00%	1	1	100.00%	1	1	**100.00%**
TOTAL	1428	1549	92.19%	1704	2075	82.12%	3132	3624	**86.42%**

Spring 2022

College	1000-2000			3000-4000			Total		
	Populated	Created	%	Populated	Created	%	Populated	Created	%
A&S	1083	1176	92.09%	698	951	73.40%	1781	2127	**83.73%**
Spears	75	76	98.68%	391	411	95.13%	466	487	**95.69%**
Ferguson	43	50	86.00%	180	254	70.87%	223	304	**73.36%**
CEAT	94	104	90.38%	220	235	93.62%	314	339	**92.63%**
ED&HS	114	122	93.44%	295	328	89.94%	409	450	**90.89%**
Honors	28	29	96.55%	3	34	8.82%	31	63	**49.21%**
Global	0	0	0.00%	1	1	100.00%	1	1	**100.00%**
TOTAL	1437	1557	92.29%	1788	2214	80.76%	3225	3771	**85.52%**

Fall 2021

College	1000-2000			3000-4000			Total		
	Populated	Created	%	Populated	Created	%	Populated	Created	%

A&S	1235	1353	91.28%	605	826	73.24%	1840	2179	**84.44%**
Spears	110	110	100.00%	329	335	98.21%	439	445	**98.65%**
Ferguson	74	78	94.87%	172	249	69.08%	246	327	**75.23%**
CEAT	128	142	90.14%	211	239	88.28%	339	381	**88.98%**
ED&HS	136	147	92.52%	263	288	91.32%	399	435	**91.72%**
Honors	34	34	100.00%	2	13	15.38%	36	47	**76.60%**
Global	0	0	0.00%	1	1	0.00%	1	1	**0.00%**
TOTAL	1717	1864	92.11%	1583	1951	81.14%	3300	3815	**86.50%**

Canvas Usage - Graduate Fall 2022			
	Populated	Created	%
A&S	205	352	**58.24%**
Spears	115	136	**84.56%**
Ferguson	80	143	**55.94%**
CEAT	123	161	**76.40%**
ED&HS	160	233	**68.67%**
Global	6	8	**75.00%**
Graduate	11	15	**73.33%**
CHS	85	127	**66.93%**
Total	**785**	**1175**	**66.81%**

Spring 2022			
	Populated	Created	%
A&S	191	360	**53.06%**
Spears	117	130	**90.00%**
Ferguson	72	145	**49.66%**
CEAT	109	154	**70.78%**
ED&HS	186	262	**70.99%**
Global	4	7	**57.14%**
Graduate	11	14	**78.57%**
CHS	79	97	**81.44%**
TOTAL	**769**	**1169**	**65.78%**

Fall 2021			
	Populated	Created	%
A&S	209	361	**57.89%**
Spears	117	137	**85.40%**
Ferguson	79	159	**49.69%**
CEAT	96	146	**65.75%**
ED&HS	163	240	**67.92%**
Global	6	7	**85.71%**
Graduate	10	13	**76.92%**
CHS	76	106	**71.70%**
TOTAL	**756**	**1169**	**64.67%**