

# INSTRUCTION COUNCIL

## MINUTES

Thursday, August 19, 2021

Zoom <https://zoom.us/j/96284911705>

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Chad Blew, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Richard Frohock, Jami Fullerton, Jeff Hartman, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Denise Weaver, Wilma White, Missy Wikle and Chris Francisco, Chair.

### 1. Honors Colleges Award for OSU-Tulsa Students - Richard Frohock

R. Frohock presented a new honors award that would be designed for OSU-Tulsa students. President Pamela Fry and Dean Keith Garbutt worked to develop this award for OSU-Tulsa students, with the assistance from a working group that included R. Frohock, Ebonie Hill, Susan Johnson and Beverly Morris. Progression of approval is needed - Honors Council, approved / Instruction Council, not yet approved / Council of Deans, not yet approved / Provost, not yet approved.

Honors awards are open to OSU-Tulsa students but not a prominent option for OSU-Tulsa students. Honors advising and faculty is all located at OSU-Stillwater. The current General Honors Award and College Honors Award are not truly designed for non-traditional students who have credit hours already established. This proposed Honors Colleges Award for OSU-Tulsa would blend elements of the two awards we have at OSU-Stillwater – the general honors award and the college honors award. The soft launch for the OSU-Tulsa Honors Colleges Award is targeted for Spring 2022 with full launch Fall 2022. President Fry has offered the director position of the Honors College Award for OSU-Tulsa to Aditi Grover.

#### Honors Colleges Award for OSU-Tulsa Students

- The Honors College proposes adding a new honors award specifically for OSU-Tulsa students, starting in Spring 2022. This award will be unique to Tulsa, blending elements of the General Honors Award and the College Honors Award offered at the Stillwater campus. (For instance, it can include lower-division coursework but will also have a thesis or creative component requirement)
- Students at Tulsa would continue to have the option of doing a Stillwater-based honors award, if they choose
- For the OSU-Tulsa Honors Award, students will complete 21 honors hours total (based on national average for honors programs)
- Students will earn honors credit for OSU-Tulsa courses through a combination of honors coursework, contracts, independent study coursework, experiential learning credit, and/or transfer honors hours
- Honors Thesis (or creative component): This can be a traditional guided research project, appropriate to the student's major. With approval, it could be in the form of a substantial service project.
- Breakdown of hours:

9 hours	Open hours: coursework, transfer honors hours (from TCC honors program, for example), or through experiential learning program. *Note: TCC students complete 24 hours of honors in their program.
3 hours	Upper-division course with major prefix (honors contract)
3 hours	Upper-division courses, major/related (honors contracts)
3 hours	Pre-thesis (independent study, using HONR 3000 or similar)
3 hours	Thesis (independent study, using HONR 4993 or similar)

- Finish in Four Semesters: Sample Plan

<b>When</b>	<b>Credits</b>	<b>How They are Earned</b>
At enrollment	3	transfer honors hours (from TCC honors program, for example)
1st Fall Semester	3	Complete an honors contract in a 3-hour upper-division course with major prefix
1st Spring Semester	6	Complete two honors contracts in 3-hour upper-division courses that are major/related
Summer	3	Experiential learning (though an internship, service project, or other approved activity)
2nd Fall Semester	3	Pre-thesis (independent study, using HONR 3000 or similar)
2nd Spring Semester	3	Thesis (independent study, using HONR 4993 or similar)

***Motion was made by M. Mason and seconded by A. Sanogo to accept the Honors Colleges Award for OSU-Tulsa Students, and approved.***

## 2. Curriculum

### 1) Information Item Only:

N/A

### 2) Course Actions Exceptions:

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER  <b>ENGR 4063</b>		<b>TITLE</b>  <b>Study Abroad: Issues of Engineering, Architecture, Technology and Culture in an International Context</b>		Sophomore standing and permission of the <b>Associate Dean of Academics</b> and the Study Abroad Office.	Sophomore standing and permission of the Study Abroad Office.	<b>Changing Prerequisite REMOVING</b>  <b>“Associate Dean of Academics’</b>  <b>Effective Spring, 2022</b>

*Motion was made by A. Sanogo and seconded by R. Frohock to accept the above-mentioned course action, and approved.*

3) **Program Modifications:**  
N/A

### 3. Other

- C. Francisco announced that the Transfer and Veterans Office is in the process of moving from North Classroom Building to 061 Student Union. The relocation to the heart of campus will make them much more accessible to students. However, some delays have occurred so their office will be temporarily housed in 040 Student Union.
- COVID Discussion:
  - It is apparent that students have chosen not to wear masks. IC members are concerned with lack of empathy from student body.
  - President and team are making a very positive statement, showing up with masks to their meetings and events. Leaders on campus should be presenting as unified with masks when indoors.
  - Faculty FAQs were distributed yesterday, and C. Francisco reported that he will communicate to associate deans as soon as he possibly can. Communication can be slowed due to the combination of the medical and academic aspects of this situation.
  - No percentage of OSU faculty vaccinated is available, however a number count for employees and students is listed on the OSU COVID Dashboard. These numbers are gathered from Stillwater, from University Health Services (UHS) and from Poke-A-Thon numbers that have been verified.
  - IC members questioned how a decision will be made to move classes online. The Pandemic Team will offer guidance, as they are meeting multiple times per week. C. Francisco informed IC that there have been discussions regarding **temporarily** moving individual classes to online instruction when there is a positive case in the class.
  - Because OSU is in a high level of transmission in Payne County, the campus should be wearing masks while indoors.
  - A third shot of the COVID vaccine has been recommended to immune-compromised individuals. UHS plans to offer this booster to the OSU community. From news reports, it sounds like the timing of the booster will be 8 months after the second shot is received.
  - Although only around 10% of students are wearing masks, even after instructors make an emotional plea, they seem to respond more readily when instructors mention less onerous quarantining rules after vaccination.

- Challenges with the quarantine end date – some urgent cares have informed students they can go back go class, but OSU is following CDC guidelines, which state:
  - “Anyone who has had close contact with someone with COVID-19 should stay home for 14 days **after their last exposure** to that person.  
However, anyone who has had close contact with someone with COVID-19 and who meets the following criteria does **NOT** need to stay home.
    - Someone who has been fully vaccinated and shows no symptoms of COVID-19.  
However, fully vaccinated people should get tested 3-5 days after their exposure, even if they don't have symptoms and wear a mask indoors in public for 14 days following exposure or until their test result is negative.
    - Or**
    - Someone who has COVID-19 illness within the previous 3 months **and**
    - Has recovered **and**
    - Remains without COVID-19 symptoms (for example, cough, shortness of breath)”
- Clarification is needed regarding contact tracing.
- Room sterilization guidance is needed.
- Guidance is needed regarding instructors informing their class when a student tests positive.
- Guidance is needed for residents living on-campus.
- Guidance is needed about cancelling events such as scholarship receptions, award ceremonies, career fairs, etc.
- This fall is so much more difficult than last fall, where there was more structure.
- Guidance is needed for flexibility with faculty and staff with children in quarantine. On the faculty side, teaching in this situation is addressed in the faculty/staff FAQ:  
<https://go.okstate.edu/coronavirus/faq/faculty-staff-faq.html>

Meeting was adjourned at 9:56am

Minutes were recorded by K. Roark