

## INSTRUCTION COUNCIL

### MINUTES

Thursday, December 16, 2021

Zoom <https://zoom.us/j/96284911705>

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Rebecca Brienen, Larry Burns, Aaron Christensen, Stephen Clarke, Cynda Clary, Evan Davis, Richard Frohock, Jami Fullerton, Kami Gallus, Jeff Hartman, Diane Jones, James Knecht, Tina Meier, Chris Ormsbee, Rita Peaster, Natalie Richardson, Kyndal Roark, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Missy Wikle and Chris Francisco, Chair.

#### 1. Opportunity Orange Scholars – Kami Gallus and Natalie Richardson

<https://education.okstate.edu/departments-programs/human-development-family-science/opportunity-orange-scholars/>

Opportunity Orange Scholars (OOS) is an inclusive academic program for individuals with intellectual and developmental disabilities at OSU. The academic program will be housed within Human Development and Family Science, in collaboration with the Institute for Developmental Disabilities. OOS is a Comprehensive Transition Program – CTP – designed for young adults who have intellectual disability and do not meet OSU's degree-seeking admission criteria. Students admitted into the OOS program can pursue a two-year, non-degree Certificate in Career and Community Studies with an additional, non-degree advanced Certificate in Community Living and Engagement.

Once this program is recognized by the Department of Education as a CTP program our students within OOS can apply and be eligible for some forms of financial aid, which is extremely important to these families. This program will require a higher special program fee due to the supports that some of these students will need in order to successfully integrate into the university system. This residential program is meant for scholars who can live, work and study here at OSU just like all of our residential students. There will be unique functional skills courses to assist in developing independent living. Elective courses will work to help develop an individual plan based on the scholar's career interests – integrated courses.

R. Peaster added that the certificate programs are non-degree programs, not appearing in our degree inventory. There is no need for Regents approval. These programs would be approved by the Department of Education as being part of the CTP. To clarify, these scholars will not be enrolled in any course without prior built-in support to assist with developing a syllabus that best supports these individuals. All of the Opportunity Orange Scholars courses will have the OOS prefix, including any electives these scholars take. Cohort is expected to be 4-6 students for Fall, 2022 semester. These scholars will use a separate application to the OOS program. They are not applying to OSU.

An OOS program director and assistant program director will be hired to assist with the process. Scholar applications will be taken in January, 2022, with enrollment occurring in April, 2022. Multiple orientations throughout the summer will be made available, and the scholars will begin their coursework Fall, 2022. Elective instructors will be notified one semester in advance of the course in order to integrate individuals with intellectual disabilities. Several faculty members have already contacted K. Gallus to offer specific courses for this cohort. R. Peaster mentioned that the Registrar's Office would need to have details of the cross listed courses in advance in order to create the class schedule.

***Motion was made by C. Clary and seconded by R. Frohock to accept the above-mentioned Opportunity Orange Scholar certificate program, and Instruction Council (IC) members approved.***

#### 2. Zoom campus license proposal – Tina Meier, Chris Ormsbee

Multiple colleges across campus hold individual Zoom licenses. From March, 2020 to September, 2021, Zoom licenses have totaled over \$187,000. Information Technologies contacted Zoom to obtain pricing which would allow for all members of the OSU campus system to have a Zoom license (90,000 licenses across 9 campuses). Reconfiguring our Zoom licenses in this manner would save the university \$100,000. This new contract would include the large conference Zooms as well according to

Canvas and Banner data. Roll out is planned for Summer, 2022. If there are areas across campus that have licenses that are due to expire in the Spring, 2022, please notify ITLE.

C. Clary recommended having a conversation with Dwayne Hunter with Extension IT regarding their current processes.

**3. Removal of Conferences (BBB) from Canvas – Tina Meier, Chris Ormsbee**

BBB - Big Blue Button – is the company that offers Conferences through Canvas. Because of the way they bill – usage in 15-minute increments – the cost is exorbitant. What T. Meier and C. Ormsbee are proposing is that the university use Zoom exclusively. Zoom is a much better tool in terms of what is offered.

Members of Instruction Council indicated their agreement with moving forward with using only Zoom licenses for the OSU community, providing that Extension is aware of the change and able to access training on the Zoom system.

**4. Curriculum**

**1) Information Item Only:**

**2) Course Actions Summaries:**

**College of Education and Human Sciences  
Opportunity Orange Scholars Course Actions**

***Motion was made by R. Brienen and seconded by R. Seitsinger to accept the above-mentioned College of Education and Human Opportunity Orange Scholars course actions, and Instruction Council (IC) members approved.***

**College of Engineering, Architecture and Technology  
Course Actions**

Discussion: CEAT would like to move forward with ECEN 4273 course action. All other ECEN course actions are being tabled at this time as additional conversations are needed with Statistics department.

***Motion was made by J. Fullerton and seconded by R. Brienen to accept the College of Engineering, Architecture and Technology ECEN4273 course action, and Instruction Council (IC) members approved.***

**College of Education and Human Sciences  
DHM 5043 Course Action  
Technology in Retail and Consumer Experiences  
Status Update – still tabled.**

**3) Program Modifications:**

**College of Education and Human Sciences**

**Fashion Merchandising, Minor**

Change to existing minor

**Doctor of Philosophy in Health and Human Performance (New)**

New program request

The College of Education and Human Sciences proposes a Doctor of Philosophy in Health and Human Performance to educate future faculty members and researchers. The degree is currently offered as an option in the Doctor of Philosophy in Health, Leisure, and Human Performance.

**Bachelor of Science in Public Health (116)**

Course requirement change

- Exercise and Health option

- Add HLTH 3113
- Reduce electives from 14 to 11 credit hours
- The proposed change is requested due to a requirement from the Council on Education for Public Health to bring the program into compliance with accreditation standards.
- No new courses will be added, and no courses will be deleted.
- Total credit hours will not change.

***Motion was made by R. Brienen and seconded by E. Davis to accept the above-mentioned College of Education and Human program modifications, and Instruction Council (IC) members approved.***

## **College of Engineering, Architecture and Technology**

### **Bachelor of Science in Engineering Technology in Construction Engineering Technology (076)**

Course requirement change

- For both options
  - Remove MATH 2123, MATH 2133, and MATH 2153
  - Add ENGR 1111
  - Remove CET 3364, CET 3433, CET 3554
  - Add CET 3163, CET 3432, CET 4553, CET 4663, CIVE 4711
  - The proposed changes are requested to align the program requirements with other programs in the college. The changes also provide additional flexibility for students.
  - Three new courses will be added, and no courses will be deleted.
  - Total credit hours will not change.

### **Bachelor of Science in Engineering Technology in Electrical Engineering Technology (077)**

Course requirement change

- Remove EET 2635
- Add EET 2633 and EET 2643
- Remove EET 3124, EET 3254, EET 3264, and EET 3524
- Add EET 3123, EET 3253, EET 3263, and EET 3523
- The proposed changes are requested to accommodate a proposed bachelor's degree in Mechatronics and Robotics and credit hour changes for several courses.
- Two new courses will be added, and no courses will be deleted.
- Total credit hours will decrease from 125 to 122 for the primary degree and 126 to 123 for the option in Computer.

### **Bachelor of Science in Engineering Technology in Fire Protection and Safety Engineering Technology (079)**

Course requirement change

- Remove MATH 2123 as alternate to MATH 2144
- Require STAT 2013 or STAT 4013
- Move STAT 2013 or STAT 4013 to general education requirements
- Remove PHYS 1214 or PHYS 2114
- Remove ENGR 2400
- Add ENSC 3431
- Add FPST 3383
- The proposed changes are requested to align the curriculum with similar degree programs and provide students with more in-depth knowledge.
- No courses will be added, and no courses will be deleted
- Total credit hours will not change.

### **Bachelor of Science in Engineering Technology in Mechanical Engineering Technology (081)**

Course requirement change

- Remove MATH 2123 as alternate to MATH 2144
- Remove MATH 2133 as alternate to MATH 2153

- Remove PHYS 1214 or PHYS 2114
- Add 1 hour of courses designated (A), (H), (N), or (S)
- Add MET 3223 as alternate to MET 2223
- Add EET 1104 as alternate to EET 1134
- Add EET 1244 as alternate to EET 1214
- Remove GENT 2323 as alternate to ENSC 2113
- Add ENSC 3311 and ENSC 3431
- Remove ENGR 2400
- Add ENSC 2213 as alternate to MET 3433
- Add ENSC 2123 as alternate to MET 3003
- Increase electives from 6 credit hours to 8 credit hours
- The proposed changes are requested to increase rigor and provide additional alternatives for students.
- One new course will be added, and no courses will be deleted.
- Total credit hours will change from 120-122 to 121.

\* The modification was initially approved on 10/21/21. There was an issue with general education requirements that have been addressed.

***Motion was made by C. Clary and seconded by J. Fullerton to accept the above-mentioned College of Engineering, Architecture and Technology program modifications, and Instruction Council (IC) members approved.***

## **Spears School of Business**

### **Master of Science in Accounting (002)**

Option addition

Add option in Research Methods

The proposed option is requested to meet the increasing need for accounting faculty.

### **Master of Science in Hospitality and Tourism Management (404)**

Program requirement change

- Remove BADM 5513
- Add HTM 5813
- The proposed change is requested to provide students with a more context-specific course.
- No new courses will be added, and no courses will be deleted.
- Total credit hours will not change.

### **Master of Science in Quantitative Finance (431)**

Program requirement change

- Remove FIN 5550
- Add FIN 5633 and FIN 5833
- Reduce electives from 15 to 12 credit hours.
- The proposed changes are requested to replace a special topics course with a new course and to require students to complete a course that was previously an elective.
- One new course will be added, and no courses will be deleted.
- Total credit hours will not change.

***Motion was made by R. Brienen and seconded by J. Van Delinder to accept the above-mentioned Spears School of Business program modifications, and Instruction Council (IC) members approved.***

## **5. Other**

R. Peaster thanked everyone for their efforts on final grade submission. The number of missing grades was in the single digits for the fall semester!

Meeting was adjourned at 9:42am.

Minutes were recorded by K. Roark