

INSTRUCTION COUNCIL

MINUTES

Thursday, October 7, 2021

Zoom <https://zoom.us/j/96284911705>

9:00 a.m. – 10:30 a.m.

In Attendance: Laurie Beets, Chad Blew, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Richard Frohock, Jami Fullerton, Jeff Hartman, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Denise Weaver and Chris Francisco, Chair.

1. Curriculum

1) Information Item Only:

N/A

2) Course Actions Exceptions:

Voting Item:

| PRESENT | PROPOSED | PRESENT | PRESENT | PROPOSED | ACTION SUMMARY |
|------------------|----------|---------------------------------------|--|---|--|
| PREFIX/NUMBER | | TITLE | ACTION | | |
| MODIFIED COURSES | | | | | |
| CET 3633 | CET 4193 | CAD and BIM for Construction Managers | Interpretation and production of construction drawings using computer aided drafting. Theory and use of Building Information Modeling software builds upon computer aided drafting skills. Previously offered as CMT 3633. | Interpretation and production of construction drawings using computer aided drafting. Theory and use of Building Information Modeling software builds upon computer aided drafting skills. Previously offered as CMT 3633 and CET 4193. | Course # change & description change Effective Term Date: Spring 2022 |

Motion was made by A. Sanogo and seconded by A. Doust to accept the above-mentioned course action exception, and Instruction Council (IC) members approved.

Information Only Items:

Course Reactivation

EEE 2020 – Blockchain-Based Entrepreneurial Venturing

Course Deactivations

HTM 5213 – Hospitality & Tourism Management

HTM 5313 – Hospitality & Tourism Information Technology

HTM 5680 – Seminar in Food Service Management

HTM 5780 – Seminar in Lodging Tourism Management

HTM 6111 – Hospitality & Tourism Doctoral Studies & Research

HTM 6513 – Hotel & Restaurant Planning & Development

3) Program Modifications

College of Arts and Sciences

Bachelor of Science in Economics (063)

Option Addition

- Add options in Pre-Medical, Pre-Dental, and Pre-Veterinary
- The proposed options are requested to formalize a path for students who plan to attend professional school.

Course requirement change

- Remove Pre-Law emphasis
- The proposed change is requested due to an agreement between the two colleges that share the Economics degree.
- No new courses will be added and no courses will be deleted
- Total credit hours will not change

Instruction Council tabled 8/5/21

Motion was made by C. Clary and seconded by J. Fullerton to accept the above-mentioned College of Arts and Sciences program modifications for the Bachelor of Science in Economics, and Instruction Council (IC) members approved.

College of Education and Human Sciences

Bachelor of Science in Elementary Education (074)

Degree requirement change

- Add a sliding GPA transfer admission scale
 - 2.00 GPA for less than 31 hours
 - 2.25 GPA for 31-45 hours
 - 2.50 for more than 45 hours
- The proposed change is requested to aid student success in meeting minimum GPA requirements for graduation, student teaching, and certification.
- Total credit hours will not change

Bachelor of Science in Recreation Management and Recreational Therapy (180)

Program name change

- From Recreation Management and Recreational Therapy to Recreation and Athletic Management
- The proposed change is requested due to a pending request to create a separate degree for Recreational Therapy. The proposed name better represents the focus and curriculum of the program.

Bachelor of Science in Secondary Education (182)

Course requirement change

- Social Studies option
 - Add CIED 4133

- Decrease college/departmental electives from 10 to 7 credit hours
- The proposed change is requested to better prepare pre-service teachers to meet the needs of K-12 English Language Learners in Oklahoma classrooms.
- No new courses will be added and no courses will be deleted
- Total credit hours will not change

Motion was made by R. Seitsinger and seconded by M. Mason to accept the above-mentioned College of Education and Human Sciences program modifications, and IC members approved.

Graduate College

Master of Public Health in Public Health (500)

Tulsa Delivery

The Graduate College requests to offer the existing Master of Public Health in Public Health at OSU-Tulsa. The MPH is an interdisciplinary, multi-campus program involving academic fields across OSU's Stillwater, Tulsa, and Center for Health Sciences campuses. OSRHE recently notified OSU that the original letter of intent did not include the Tulsa campus and a formal proposal is required.

Motion was made by A. Doust and seconded by C. Clary to accept the above-mentioned Graduate College Master of Public Health in Public Health program modification, and Instruction Council (IC) members approved.

Spears School of Business

Minor in Accounting

Change to existing minor

Discussion – C. Clary questioned what other classes will be necessary within the other colleges as the minor mentions “Students with majors outside of the SSB may find that some courses will have additional prerequisites.” M. Mason clarified that if a student is taking the minor, they need to realize that some of the classes listed in the minor may have prerequisites.

R. Frohock – will the pre-business structure affect SSB advising structure? M. Mason – the SSB students will still have their advisor within their intended major.

Bachelor of Science in Business Administration in Accounting (444)

Bachelor of Science in Business Administration in Economics (445)

Bachelor of Science in Business Administration in Entrepreneurship (473)

Bachelor of Science in Business Administration in Hospitality and Tourism Management (130)

Bachelor of Science in Business Administration in International Business (448)

Bachelor of Science in Business Administration in Management (449)

Bachelor of Science in Business Administration in Marketing (451)

Degree requirement change

- Increase GPA required to graduate from 2.0 to 2.5
- Students matriculating in or before academic year 2022-2023 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, and earn a minimum 2.7 overall GPA before enrolling in upper division coursework.
- Students matriculating in or before academic year 2023-2024 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, ENGL 1113, ENGL 1213, and **MATH 1413 or higher**, earn 45 credit hours for incoming freshman or 12 credit hours at OSU for transfer students, and earn a minimum 2.7 overall GPA before admission to the major.
- The proposed changes are requested to be more competitive with AACSB peer institutions, Big 12 counterparts, and other strong business schools in the country.

Bachelor of Science in Business Administration in Finance (446)

Option addition

- Add option in Financial Analyst
- The proposed option is requested due to market demand for students to have skills in security analysis and investment management.

Degree requirement change

- Increase GPA required to graduate from 2.0 to 2.5
- Students matriculating in or before academic year 2022-2023 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, and earn a minimum 2.7 overall GPA before enrolling in upper division coursework.
- Students matriculating in or before academic year 2023-2024 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, ENGL 1113, ENGL 1213, and **MATH 1413 or higher**, earn 45 credit hours for incoming freshman or 12 credit hours at OSU for transfer students, and earn a minimum 2.7 overall GPA before admission to the major.
- The proposed changes are requested to be more competitive with AACSB peer institutions, Big 12 counterparts, and other strong business schools in the country.

Bachelor of Science in Business Administration in General Business (447)

Course requirement change

- General option
 - Remove BCOM 3113/BCOM 3443/ENGL 3323, BCOM 3223/SPCH 3723, 18 hours of upper division from specific prefixes, and 15 hours of upper division from SSB
 - Add 39 hours of upper division from specific SSB prefixes
 - Add clause that students cannot earn a General Business major in addition to another SSB major
- Pre-Law option
 - Remove BCOM 3113/BCOM 3443/ENGL 3323, BCOM 3223/SPCH 3723, 12 hours of upper division SSB electives, and 15 hours of upper division from specific prefixes
 - Add 33 hours of upper division from specific SSB prefixes
 - Remove 3+3 Law Program
 - Add clause that students cannot earn a General Business major in addition to another SSB major
- The proposed change is requested to allow students greater flexibility for students.
- No new courses will be added and no courses will be deleted
- Total credit hours will not change

Bachelor of Science in Business Administration in Management Information Systems (452)

Course requirement change

- Information Assurance option
 - Add MSIS 4233
 - Reduce electives from 9 hours to 6 hours
 - The proposed change is requested to better prepare students.
 - No new courses will be added and no courses will be deleted
 - Total credit hours will not change

Degree requirement change

- Increase GPA required to graduate from 2.0 to 2.5
- Students matriculating in or before academic year 2022-2023 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, and earn a minimum 2.7 overall GPA before enrolling in upper division coursework.
- Students matriculating in or before academic year 2023-2024 will be required to complete: ACCT 2003, ECON 2003, EEE 2023, MSIS 2103/BADM 2233, and MKTG 3213/MGMT 3013 with a C or higher, ENGL 1113, ENGL 1213, and **MATH 1413 or higher**, earn 45 credit hours for incoming freshman or 12 credit hours at OSU for transfer students, and earn a minimum 2.7 overall GPA before admission to the major.
- The proposed changes are requested to be more competitive with AACSB peer institutions, Big 12 counterparts, and other strong business schools in the country.

Certificate in Sales and Service Excellence (495)

Course requirement change

- Add MKTG 3873 as alternate to MKTG 4773
- The proposed change is requested to allow students an alternative to complete an internship.
- No new courses will be added and no courses will be deleted
- Total credit hours will not change

Discussion: Requirement of MATH 1413 should likely be corrected to MATH 1483. Spears School will clarify whether the number should be 1483 or 1513.

Motion was made by A. Sanogo and seconded by A. Doust to accept the above-mentioned Spears School of Business program modifications, and Instruction Council (IC) members approved.

2. Other

- a. C. Francisco expressed his appreciation to IC members for their efforts preparing the Spring 2022 schedule.
- b. C. Francisco thanked the individuals for their work on the Pandemic/Endemic Planning (PEP) Task Force.
- c. C. Francisco recognized R. Peaster and her colleagues in the Registrar's Office for their flexibility and contributions made not only to the PEP Task Force, but also talking offline to different groups to ensure that the actions of the Task Force were logistically feasible. The October 11th deadline is critical for units across campus, which will allow R. Peaster and her team enough time to post information as quickly as possible and to publish the schedule by October 20th allowing students and advisors an 11-day period to review the schedule and determine their plan before priority enrollment November 1st.
- d. C. Francisco announced that Integrative Biology is bringing in an inclusivity speaker to present inclusive activities within the classroom. The speaker is Dr. Veronica Womack from Northwestern University.
- e. C. Francisco explained that large groups of course actions will soon be sent out so that IC members will have at least ten days lead time prior to the following IC meeting. The intent is to distribute that information to department heads in order to review for possible conflicts. Hopefully the earlier submission will expedite the process and disperse the workload more evenly.
- f. A. Sanogo announced the requirement from Oklahoma House Bill 2396 regarding sex trafficking and exploitation prevention programs.

HB 2396 States: An Act relating to higher education; allowing certain nonprofit organizations to present sex trafficking and exploitation prevention and education programs at institutions of higher education; directing institutions of higher education to provide freshman students certain opportunities to attend sex trafficking and exploitation prevention and education programs; providing topics to be included in programs; providing program materials to students, parents and legal guardians at no cost; requiring program provider to incur costs of implementing prevention and education programs and program materials; providing for codification; and providing an effective date.

With the expectation is that this will be an opportunity for our freshman students, Dr. Denni Blum has experience in leading these types of training. Whether it be a course or module, she is willing to provide the resource.

Meeting was adjourned at 9:35am

Minutes were recorded by K. Roark